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**LICENSING SUB-COMMITTEE**

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**MEETING TO BE HELD IN CIVIC HALL, LEEDS ON  
MONDAY, 26TH APRIL, 2010 AT 10.00 AM**

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**MEMBERSHIP**

**Councillors**

J Dunn - Ardsley and Robin Hood;  
R D Feldman - Alwoodley;  
T Hanley - Bramley and Stanningley;

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**Agenda compiled by:  
Tel No:  
Governance Services  
Civic Hall  
LEEDS LS1 1UR**

**Laura Pilgrim  
247 4359**

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b><u>PRELIMINARY PROCEDURES</u></b></p> <p><b>ELECTION OF THE CHAIR</b></p>	
2			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	

Item No	Ward	Item Not Open		Page No
3			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1) To highlight reports or appendices which:</p> <p>a) officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>b) To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>c) If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information</p> <p>2) To note that under the Licensing Procedure rules, the press and the public will be excluded from that part of the hearing where Members will deliberate on each application as it is in the public interest to allow the Members to have a full and frank debate on the matter before them.</p>	
4			<p><b>LATE ITEMS</b></p> <p>To identify any applications as late items of business which have been admitted to the agenda for consideration</p> <p>(the special circumstances shall be identified in the minutes)</p>	

Item No	Ward	Item Not Open		Page No
5			<p><b>DECLARATIONS OF INTEREST</b></p> <p>Members are reminded to declare any interests at the start of the hearing on each application for the purpose of Section 81 (3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of conduct</p> <p><b><u>HEARINGS</u></b></p>	
6	Horsforth;		<p><b>"SUBURBAN STYLE BAR" - APPLICATION FOR THE VARIATION OF A PREMISES LICENCE FOR THE PREMISES KNOWN AS "SUBURBAN STYLE BAR" 143-145 NEW ROAD SIDE, HORSFORTH, LEEDS, LS18 4QD</b></p> <p>To consider the report of the Assistant Chief Executive (Corporate Governance ) setting out details of an application for the variation of a Premises Licence for "Suburban Style Bar" 143-145 New Road Side, Horsforth, Leeds, LS18 4QD.</p> <p>(Report attached)</p>	1 - 60
7	Rothwell;		<p><b>"EXPRESS BY HOLIDAY INN - LEEDS" - APPLICATION FOR THE GRANT OF A PREMISES LICENCE FOR THE PREMISES KNOWN AS "EXPRESS BY HOLIDAY INN - LEEDS" 2 ABERFORD ROAD, OUTLTON, LEEDS, LS26 8EJ</b></p> <p>To consider the report of the Assistant Chief Executive (Corporate Governance ) setting out details of an application for the grant of a Premises Licence for "Express By Holiday Inn - Leeds" 2 Aberford Road, Oulton, Leeds, LS26 8EJ.</p> <p>(Report attached)</p>	61 - 86



Originator: Barry Glover

Tel: 2474096

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## Report of the Assistant Chief Executive (Corporate Governance)

### Report to the Licensing Sub Committee

Date: Monday 26<sup>th</sup> April 2010

Subject: Application for the Variation of a Premises Licence for: Suburban Style Bar  
143-145, New Road Side, Horsforth, Leeds LS18 4QD

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#### Electoral Wards Affected:

HORSFORTH

Ward Members consulted  
(referred to in report)

#### Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

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## Executive Summary

This report informs members of an application for the variation of a Premises Licence for premises situated at 143-145, New Road Side, Horsforth, Leeds LS18 4QD trading as the Suburban Style Bar.

The responsible authorities are served with copies of the application by the applicant and Ward Members have been notified of the application.

### 1.0 Purpose of this Report

To advise Members of an application made under section 34 of the Licensing Act 2003 ("the Act") for a variation to a Premises Licence in respect of the Suburban Style Bar 143-145 New Road Side, Horsforth, Leeds LS18 4QD.

The Licensing Sub-Committee is required to consider this application due to the receipt of representations.

### 2.0 History of Premises

2.1 An application for the conversion of the former Justices Licence, Public Entertainment Licence, and Special Hours Certificate into a Premises Licence was submitted on the 3<sup>rd</sup> August 2005 in accordance with the Licensing Act 2003.

No objection to the conversion application was received and a Premise Licence was duly granted for the existing hours and activities.

On the 3<sup>rd</sup> March 2006 an application for a variation to the premise licence in order to increase the hours for the sale of alcohol was submitted. Due to representations being submitted the application was referred for hearing before the licensing sub committee meeting being held on the 8<sup>th</sup> May 2006.

One of the objections received was from Leeds City Council Planning Department it being made on the grounds that the premises did not have planning permission to operate for the additional hours requested.

The premises were granted planning permission for use as a restaurant in 1996 subject to a condition restricting the hours of use of the premises.

As a result the solicitors for the applicants requested that the hearing be adjourned for three months in order for their clients to submit an application to planning to remove the conditions imposed in 1996.

An application to vary the existing planning permission was submitted in June 2006 but subsequently withdrawn by the applicants in October 2006.

The application to vary the premises licence was therefore withdrawn.

Suburban Style Bar Company Ltd– the holders of the premise licence went into administration on the 1<sup>st</sup> October 2009. The premise licence was transferred prior to this date to Suburban Bar Ventures in September 2009.

Further transfer applications were submitted in October 2009, November 2009 and finally January 2010, the last transfer application being into the name of Mohammed Abrar the applicant.

2.2 The premises currently have the benefit of a Premises Licence issued under the Licensing Act 2003 for the following activities:

Sale by Retail of Alcohol

Monday to Thursday	11:00 to 23:00
Friday & Saturday	10:00 to 00:00 (Midnight)
Sunday	12:00 to 22:30

Performance of live Music (Ground Floor)  
Performance of Dance (Ground Floor)  
Entertainment similar to live music, recorded music or dance (Ground Floor)  
Provision of Facilities for Making Music (Ground Floor)  
Provision of Facilities for anything similar to making music or dancing (Ground Floor)

Friday and Saturday	10:00 to 00:00 (Midnight)
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Performance of Recorded Music

Every Day	00:00 to 23:59
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The hours that the premises are open to the public are:

Monday to Thursday	11:00 to 23:30
Friday & Saturday	10:00 to 00:30
Sunday	12:00 to 23:00

2.3 A copy of the existing licence is attached as **Appendix " A "** to this report

### 3.0 **The Application**

3.1 The applicant is Mohammed Abrar

3.2 The location and the proximity to neighbouring premises can be seen on the map provided, Members attention is drawn to **Appendix " B "**.

3.3 A copy of the application and operating schedule are attached as **Appendix " C "** to this report. For the assistance of members, the Operating Schedule shows:

#### i) **Proposed new licensable activities**

Late Night Refreshment

In addition the applicant wishes

To vary the layout of the premises in accordance with the plans supplied with the application.

In particular:-

Shortening of the bar

Adding fixed seating

\* Adding a door to adjoining premises

\* *It should be noted that following discussions between the applicants and West Yorkshire Police that the applicants have now decided to exclude the adjoining door from their proposals.*

Copies of plans showing the existing and proposed layout are attached as **Appendix " D "** to this report

#### ii) **Proposed new hours of licensable activities**

Live Music – Indoors Only

Anything of a Similar Description to live music, Recorded Music - Indoors Only

Provision of Facilities for Making Music – Indoors Only

Provision of Facilities for Dancing – Indoors Only

Provision of Facilities for Entertainment of a Similar Description to Making Music or Dancing – Indoors Only

Sale of Alcohol – for consumption both on and off the premises

Sun – Thurs                      10:00 – 00:00  
Fri & Sat                            10:00 – 01:00

Recorded Music – Indoors Only  
Sun – Thurs                      10:00 – 00:30  
Fri & Sat                            10:00 – 01:30

Late Night Refreshment – Indoors Only  
Sun – Thurs                      23:00 – 00:00  
Fri & Sat                            23:00 – 01:00

### **Non-Standard Timings**

An additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Day, Spring Bank, Whitsun and August Bank Holiday weekends.

An additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday weekends.

An additional hour into the morning following every Christmas Eve, Boxing Day and from the start of business on New Years Eve to the start of business on New Years Day.

#### **iii) Proposed amendment to existing licence conditions**

To remove the following conditions which state:-

- 1 The permitted hours shall commence:-
  - On days, other than Sundays and Christmas Day, at 11 am.
  - On Sundays and Christmas Day at noon.
2. Subject to the following paragraphs, the permitted hours on weekdays shall extend until two o'clock the following morning. except that -
  - a. the permitted hours shall end at midnight on any day on which music and dancing is not provided after midnight; and
  - b. on any day that music and dancing end between midnight and two o'clock in the morning the permitted hours shall end when the music and dancing end.
3. In relation to the morning on which summer time begins, paragraph (2) of this condition shall have effect with the substitution of references to three o'clock in the morning for references to two o'clock in the morning [or on hour following the hour actually specified in the certificate where the certificate currently requires closure between 1 am and 2 am.
4. Except as provided in the condition below the permitted hours on Sunday shall extend until thirty minutes past midnight on the following morning except that -
  - a. the permitted hours shall end at midnight on any Sunday on which music and dancing is not provided after midnight;



- b. where music and dancing end between midnight on any Sunday and thirty minutes past midnight, the permitted hours on that Sunday shall end when the music and dancing end.
5. On Sundays immediately before bank holidays other than Easter Sunday, the permitted hours shall extend until 2 am the following morning except that -
  - a. the permitted hours shall end at midnight on any Sunday on which the music or dancing is not provided after midnight;
  - b. where music and dancing end between midnight on any Sunday and 2 am, the permitted hours on that Sunday shall end when the music and dancing end.
6. On New Year's Eve the permitted hours shall extend through from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, to midnight on 31st December).
7. The sale of alcohol must be ancillary to the use of the premises for music and dancing and substantial refreshment.
8. The above restrictions do not prohibit:
  - a. the taking of the alcohol from the premises, (unless the alcohol is supplied or taken in an open vessel,) during the first thirty minutes after above hours;
  - b. the consumption of the alcohol on the premises by persons taking meals there during the first thirty minutes after the above hours, if the alcohol was supplied for consumption ancillary to those meals.
  - c. consumption of the alcohol on the premises by, or, the taking, sale or supply of alcohol to any person residing in the licensed premises;
  - d. the ordering of alcohol to be consumed off the premises, or the dispatch by the vendor of alcohol so ordered;
  - e. the sale of alcohol to a trader or club for the purposes of the trade or club;
  - f. the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's Naval, Military or Air Forces;
  - g. the taking of alcohol from the premises by a person residing there; or
  - h. the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied;
  - i. the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the

consumption of liquor so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

9. Where the number of children attending the entertainment exceeds 100 the licensee shall ensure that the provisions of Section 12 of the Children and Young Persons Act 1933 are complied with.
10. That the hours are stated.
11. That no audible noise is present at the boundary of the property.
12. That the windows are closed whilst the PEL is in operation.
13. The mechanical ducting serving the ventilation system is sealed during the hours of operation whilst entertainment is in place.

#### **Times when the premises are open to the public**

Sunday to Thursday	10:00 to 00:30
Friday & Saturday	10:00 to 01:30

#### **iv) Designated Premises Supervisor**

Mr Mohammed Hanif is the existing Designated Premises Supervisor.

#### **4.0 Relevant Representations**

4.1 Under the Act representations can be received from responsible authorities or interested parties. Representations must be relevant and, in the case of an interested party, must not be frivolous or vexatious.

4.2 Responsible authorities have made the following representations:-

#### **West Yorkshire Police have submitted a representation**

Members are invited to consider Appendix " E " of this report

#### **Leeds City Council Development Department have submitted a representation**

Members are invited to consider Appendix " F " of this report

#### **Leeds City Council Health and Safety Department have submitted a representation**

Members are invited to consider Appendix " G " of this report

#### **4.3 Interested Parties**

**The Clerk to the Council of Horsforth Town Council has submitted a representation**

Members are invited to consider Appendix " H " of this report.

**Members of the Public have submitted representations which also includes a petition**

Member's are invited to consider Appendix " I " of this report.

**5.0 Matters Relevant to the Application**

5.1 Members of the Licensing sub committee must make decisions with a view to promoting the licensing objectives which are:

- the prevention of crime and disorder
- public safety
- the prevention of public nuisance
- the protection of children from harm

5.2 In making of their decision Members are obliged to have regard to the national *Guidance and the Council's Licensing Policy*. Members will be aware they must also have regard to the relevant representations made and evidence they hear.

**6.0 Options Available to Members**

6.1 The licensing sub-committee must take such of the following steps as it considers necessary for the promotion of the licensing objectives:

- Grant the variation as requested.
- Grant the variation while imposing new conditions or altering in any way the existing operating schedule.
- Reject whole or part of the variation application

6.2 Members of the Licensing sub committee are asked to note that they may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be necessary in order to promote the licensing objectives.

**Background Papers**

- Guidance issued under s182 Licensing Act 2003
- Leeds City Council Licensing Policy

# Premises Licence

Premises Licence Number:

PREM/01751

Schedule 12 Part A Licensing Act 2003

Licence Issued on:

1st September 2005

## APPENDIX A

### Part 1 - Premises Details

**Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code**

Suburban Style Bar  
143 - 145 New Road Side  
Horsforth  
Leeds  
LS18 4QD

**Telephone number**

**Licensable activities authorised by the licence**

Sale by retail of alcohol  
Performance of live Music (Ground Floor)  
Performance of recorded music (Ground Floor)  
Performance of dance (Ground Floor)  
Entertainment similar to live music, recorded music or dance (Ground Floor)  
Provision of facilities for making music (Ground Floor)  
Provision of facilities for anything similar to making music or dancing (Ground Floor)

Licence Issued under the authority of:

*T N Jackson*  
25

*B. Glover*

T N Jackson  
Assistant Chief Executive  
(Corporate Governance)

Licence produced on 12/01/2010



Leeds  
CITY COUNCIL

**Times the licence authorises the carrying out of licensable activities**

<i>Sale by retail of alcohol</i>	
Monday to Thursday	11:00 - 23:00
Friday & Saturday	10:00 - 00:00
Sunday	12:00 - 22:30
<i>Performance of live Music (Ground Floor)</i>	
Friday & Saturday	10:00 - 00:00
<i>Performance of recorded music (Ground Floor)</i>	
Every Day	00:00 - 23:59
<i>Performance of dance (Ground Floor)</i>	
Friday & Saturday	10:00 - 00:00
<i>Entertainment similar to live music, recorded music or dance (Ground Floor)</i>	
Friday & Saturday	10:00 - 00:00
<i>Provision of facilities for making music (Ground Floor)</i>	
Friday & Saturday	10:00 - 00:00
<i>Provision of facilities for anything similar to making music or dancing (Ground Floor)</i>	
Friday & Saturday	10:00 - 00:00

**The opening hours of the premises**

Monday to Thursday	11:00 - 23:30
Friday & Saturday	10:00 - 00:30
Sunday	12:00 - 23:00

**Where the licence authorises supplies of alcohol whether these are on and / or off supplies**

Alcohol is sold for consumption both on and off the premises

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Mr Mohammed Abrar  
13 Rushton Terrace  
Bradford  
BD3 8PY

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

Mr Mohammed Hanif  
2A Tyersal Terrace  
Bradford  
BD4 8HR

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Personal Licence Number: BD/PER1363

Licensing Authority: City Of Bradford  
Metropolitan District Council

## **Annex 1 – Mandatory conditions**

1. Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:-
  - a. *unauthorised access or occupation (e.g. through door supervision), or*
  - b. *outbreaks of disorder, or*
  - c. *damage*
2. No supply of alcohol may be made under this licence
  - a. *At a time when there is no designated premises supervisor in respect of the premises licence, or*
  - b. *At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.*
3. *Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.*

### **Embedded restrictions attached to the licence by virtue of grandfather rights.**

4. *The permitted hours shall commence:-*
  - *On days, other than Sundays and Christmas Day, at 11 am.*
  - *On Sundays and Christmas Day at noon.*
5. *Subject to the following paragraphs, the permitted hours on weekdays shall extend until two o'clock the following morning, except that -*
  - a. *the permitted hours shall end at midnight on any day on which music and dancing is not provided after midnight; and*
  - b. *on any day that music and dancing end between midnight and two o'clock in the morning the permitted hours shall end when the music and dancing end.*
6. *In relation to the morning on which summer time begins, paragraph (2) of this condition shall have effect with the substitution of references to three o'clock in the morning for references to two o'clock in the morning [or on hour following the hour actually specified in the certificate where the certificate currently requires closure between 1 am and 2 am.*
7. *Except as provided in the condition below the permitted hours on Sunday shall extend until thirty minutes past midnight on the following morning except that -*
  - a. *the permitted hours shall end at midnight on any Sunday on which music and dancing is not provided after midnight;*
  - b. *where music and dancing end between midnight on any Sunday and thirty minutes past midnight, the permitted hours on that Sunday shall end when the music and dancing end.*
8. *On Sundays immediately before bank holidays other than Easter Sunday, the permitted hours shall extend until 2 am the following morning except that -*
  - a. *the permitted hours shall end at midnight on any Sunday on which the music or dancing is not provided after midnight;*
  - b. *where music and dancing end between midnight on any Sunday and 2 am, the permitted hours on that Sunday shall end when the music and dancing end.*

9. On New Year's Eve the permitted hours shall extend through from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, to midnight on 31st December).
10. The sale of alcohol must be ancillary to the use of the premises for music and dancing and substantial refreshment.
11. The above restrictions do not prohibit:
  - a. the taking of the alcohol from the premises, (unless the alcohol is supplied or taken in an open vessel,) during the first thirty minutes after above hours;
  - b. the consumption of the alcohol on the premises by persons taking meals there during the first thirty minutes after the above hours, if the alcohol was supplied for consumption ancillary to those meals.
  - c. consumption of the alcohol on the premises by, or, the taking, sale or supply of alcohol to any person residing in the licensed premises;
  - d. the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of alcohol so ordered;
  - e. the sale of alcohol to a trader or club for the purposes of the trade or club;
  - f. the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's Naval, Military or Air Forces;
  - g. the taking of alcohol from the premises by a person residing there; or
  - h. the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied;
  - i. the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of liquor so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.
12. Where the number of children attending the entertainment exceeds 100 the licensee shall ensure that the provisions of Section 12 of the Children and Young Persons Act 1933 are complied with.
13. That the hours are stated.
14. That no audible noise is present at the boundary of the property.
15. That the windows are closed whilst the PEL is in operation.
16. The mechanical ducting serving the ventilation system is sealed during the hours of operation whilst entertainment in place.
17. The EVH food team be notified if the Kitchen is re-opened.

**Standard Terms and Conditions in respect of converted Public Entertainment Licence**

**GENERAL**

18. Throughout all parts of these conditions the phrase 'Licensing Authority' means the Leeds City



Council.

19. a. Unless the hours for which the Licence is valid are expressly stated on the Licence there shall be no performance of any nature before 8.00 am or after 11.00pm on any day of the week including Saturdays, or after 10.30pm Sundays, without the prior consent of the Licensing Authority.
- b. There shall be no dancing or performance including dancing on any day appointed by Public Authority as a day of public mourning.
20. The Chief Constable of the West Yorkshire Police, any Police Officer, the Chief Fire Officer, any authorised officer in uniform of the West Yorkshire Fire Authority, any authorised Environmental Health Officer and their equipment and any other person authorised by the Licensing Authority shall have free access to all parts of the licensed premises at all reasonable times for the purpose of supervising the observance and enforcement of these conditions.
21. There shall be affixed and kept in a conspicuous place on the door or entrance of the premises an inscription in large capital letters the words as follows:

**"LICENSED PURSUANT TO ACT OF PARLIAMENT FOR MUSIC AND DANCING"**

**(NB: Omit 'Dancing' if Licence issued for public music only)**

**MANAGEMENT OF PREMISES**

22. The Licensee shall be responsible for carrying out the provisions of these Conditions of the Licence. The Licensee shall take due precautions for the safety of the public, employees and performers, shall retain control over all areas of the licensed premises and shall ensure that nothing shall take place on the premises which:
  - a. is likely to cause disorder or breach of the peace;
  - b. is likely to be grossly offensive to any person on the premises;
  - c. involves drugs misuse; or
  - d. involves any other unlawful activity.
23. The Licensee, or some other responsible person not less than eighteen years of age \*and nominated in writing for the purpose, shall be in charge of, and remain upon the licensed premises whenever they are used for licensed purposes. They shall not be engaged in any duties which prevent them from exercising general supervision and control.
24. Any written nomination of management shall be served on the Licensing Authority and a copy of the same shall also be retained on the premises and kept available for immediate inspection by any Official of the Licensing, Police or Fire Authority.
25. 'The Licensee shall provide notice of his or her intention to provide any form of entertainment which includes lap dancing, pole dancing, table dancing, striptease or any form of nudity or semi nudity on the part of the performers or the staff employed on the premises. Any entertainment of this nature will be subject to additional standard special conditions of the licence'.
26. The person in charge shall be conversant with all licence conditions.
27. Any venue which accommodates external promoters shall maintain a register or a diary system to record all such events. Each entry should contain the specific date of the event, nature/title of the event and the name, address and contact telephone number of the promoter specific to that event. The register must be available for immediate inspection on request by any Official of the Licensing Authority or it's authorised agents.

**Public Safety**

## OCCUPANCY

28. The maximum number of persons allowed in the stated areas whilst the Licence is in force is:  
110
29. The Licensee shall not permit persons in excess of the number specified on the licence to enter or occupy any portion of the licensed premises.
30. The Licensee shall ensure that staff are familiar with the maximum capacity of the premises.
31. The Licensee shall display notice containing details as to the maximum capacity figure in a prominent position upon entry to the premises. Where the capacity is divided into separate floors/areas within the premises notice of the appropriate capacity for each floor/area shall also be prominently displayed upon entry to the relevant floor/area.
32. The licensee shall at any time whilst the premises are in use be aware of the precise number of patrons on the premises. Where the licence covers different floors/areas, the licensee shall be aware of the number of patrons in each area at any given time and ensure that the numbers do not exceed those as stipulated on the licence. This information shall immediately be supplied on request to any Official of the Licensing, Police or Fire Authority.
33. Appropriately trained staff shall be provided to oversee general safety within the premises, and these shall be provided to a minimum number of one member of staff per 250 occupancy or part thereof, in accordance with the occupancy figure as stated on the Public Entertainment Licence.

Furthermore, in addition to the above the licensee shall ensure that an appropriately trained member of staff is designated to each emergency exit door to assist in the event of an emergency evacuation.

34. All members of staff shall be instructed in the safety precautions to be observed in the premises as far as those precautions relate to their duties and to the action to be taken by them in the event of fire or emergency.

## EXITS

35. All exits, passages, landings and stairways shall be kept free from obstruction at all times when the premises are used for licensed purposes.
36. A clear unobstructed route leading from each fire exit to a place of safety outside the premises shall be provided and maintained available for use at all times.
37. Every door in the building for use by members of the public going from the auditorium to the outside of the building shall open outwards, unless the Licensing Authority shall have been satisfied that this is impracticable to the circumstances of the particular case, and shall be capable of being opened easily and immediately from the inside, without the use of a key, when required.
38. Where, with the prior consent of the Licensing Authority, doors or gates across exits open inwards, they shall be fastened fully opened so as not to form an obstruction.
39. If security is required for outward opening fire exit doors, then they should be secured with panic bolt or panic latch type fastenings only to the satisfaction of the Licensing and Fire Authority. A conspicuous 'PUSH BAR TO OPEN' sign should be provided immediately above the push bars.
40. Any removable fastenings permitted by the Licensing or Fire Authority for securing exit doors when the public are not on the premises shall be removed before the public are admitted to the premises and shall not be replaced until the public have vacated the building.

41. Illuminated fire exit sign boxes lit by both primary and emergency lighting should be provided above all exits. Illuminated boxes incorporating graphic fire exit symbols, e.g. man moving through open door, should have white symbols on a green background. The size of the exit boxes should be appropriate for the maximum viewing distances involved.
42. Doors and openings other than exits to or from parts of the licensed premises to which the public are admitted shall be provided with notices indicating their uses or shall be marked "**Private**", and wherever practicable shall be kept secured. Where exit doors are fitted with automatic bolts they shall be clearly indicated with the words "**PUSH BAR TO OPEN**".
43. Where curtains are provided across an exit doorway they shall be divided at the centre and shall not trail the floor.
44. Except with the consent of the Licensing Authority, bars, wire guards or the like shall not be fitted to windows, nor shall the windows be otherwise obstructed in a manner likely to render them unavailable for the purposes of rescue in case of emergency.
45. The closing of collapsible gates or shutters across exit openings shall be prohibited whilst the public are in the premises.

### **FIRE PRECAUTIONS**

46. The licensed premises shall be provided with fire appliances suitable to the fire risk in the premises and to the satisfaction of the Fire Authority.
47. Fire appliances shall be affixed to wall brackets to the satisfaction of the Fire Authority, and available for instant use at all times.
48. Fire extinguishers should be regularly examined, tested and maintained in accordance with the current British Standard to the satisfaction of the Fire Authority.
49. The licensee and employees should be made fully conversant with the location of fire appliances, method of operation and safe use, and with the action to be taken in case of fire.
50. A manually operated electrical fire alarm system shall be provided to the satisfaction of the Fire Authority. The alarm should be clearly audible in all parts of the building.
51. The Fire alarm system should be tested on a weekly basis in accordance with the current British Standard and to the satisfaction of the Fire Authority. The result of all tests with the exception of the daily inspection, should be recorded in a suitable log book provided for the purpose. The log book should be available for immediate inspection upon request of any official of the Licensing or Fire Authority.
52. The licensee and all employees should be made familiar with the method of giving warning of fire and with the escape route available from each part of the premises to which they resort or in which they may work.
53. All fire doors shall be maintained self-closing and shall not be secured in an open position.
54. A system for automatically cutting off the sound system which is linked to the sounding of the fire alarm shall be provided.
55. All scenery, drapes, curtains and decorations within the licensed premises shall be made of such material or shall be treated and maintained so as to be flame retardant in accordance with the current British Standard and to the satisfaction of the Fire Authority.
56. Plastic decorations are not acceptable.
57. Filling materials used in furnishings should be restricted to combustion modified foam or other materials having at least the same standard of fire performance. Upholstered furniture and floor coverings should comply with the current British Standard to the satisfaction of the Fire

Authority.

58. Flues from kitchens and serveries and over grills and all ventilating shafts shall be maintained in a clean condition.
59. Smoking shall be strictly prohibited within the stage risk area and in dressing rooms. Notices bearing the words "NO SMOKING" in red letters on a white background shall be conspicuously displayed in these areas.
60. Where any open fireplaces, high temperature heating appliances or naked flames are used they shall be adequately protected by a suitable guard.
61. *In the event of the heating being by a central heating system the heating apparatus shall be placed in a separate room from the auditorium. The door between this room and the auditorium should be self-closing and fire-resistant to a one hour standard.*
62. Explosives, inflammable liquids or high inflammable articles shall not be brought into or used within any portion of the licensed premises.

#### **SPECIAL EFFECTS:**

##### **Pyrotechnics:**

63. *No exhibition, demonstration or display of pyrotechnics or displays involving the use of fire shall be given in the licensed premises without the prior consent of the Licensing and Fire Authority. At least fourteen days written notice of application must be supplied in such circumstances.*

##### **Laser Equipment:**

64. No exhibition, demonstration or display of laser equipment shall be given by any person in the licensed premises and no laser equipment shall be used by such person in the said premises unless the Director of the Leeds Environment Department has been given not less than 14 days previous written notice.

##### **Strobe Lighting:**

65. At entrances to venues where strobe lighting is in use warnings should be posted that stroboscopic lighting is in use and the possibility that susceptible people may be affected.
66. Flicker rates from stroboscopic lighting should be set at 4 or less flickers per second. This frequency shall apply to the combined flicker rates on any group of lights which can be directly gazed at.

#### **LIGHTING**

67. In all parts of the building to which the public are admitted and in all passages, corridors, ramps and stairways to which the public have access and which lead from the auditorium to the outside of the building, there shall provided adequate illumination by general lighting to the satisfaction of the Licensing Authority.
68. In addition to the general lighting, adequate illumination to enable the public to see their way out of the building, without the assistance of the general lighting, shall be provided in the auditorium and all other parts of the building to which the public are admitted and in all passages, corridors, ramps and stairways, which lead from the auditorium to the outside of the building. *This lighting shall be referred to as the safety lighting.*
69. The safety lighting shall be provided from a source other than that of the general lighting.
70. All notices and exit indications shall be illuminated by both general and safety lighting.
71. The safety lighting shall be kept on at all times when the public are on the premises except in

those parts of the building which are lit equally well by daylight.

72. Any battery supplying safety lighting shall be fully charged before the public are admitted to the premises and shall be of such capacity and so maintained as to be capable of supplying at normal voltage, the full load of the safety lighting during the whole time that the public are on the premises.
73. If there is a failure of the general lighting and the lighting is not restored within one hour, the public in the licensed premises shall be instructed to leave the building.
74. If there is a failure of the safety lighting, all parts of the building required to be illuminated by the safety lighting shall be immediately illuminated by the general lighting and the public in the licensed premises shall be instructed to leave the building forthwith.
75. Electrical apparatus and equipment within the building shall not be used for such purpose, or in such a manner, or when it is such a condition, as to cause danger of electric shock, fire or explosion.
76. Where gas is used for the lighting all gas burners within reach of the public shall be protected by glass or wire gloves and all gas taps shall be guarded in such a manner as to prevent unauthorised interference.

#### **ELECTRICAL INSTALLATION**

77. Electrical installation (including the fire alarm and emergency lighting systems) shall be in the charge of a competent electrician whose name is published on the Roll of National Inspection Council for Electrical Installation Contracting, or a member of Electrical Contractors' Association.
78. One of the following protective measures shall be used for all socket-outlets which may be used for the connection for lighting, video or sound amplification equipment and display models:
  - a. Each socket-outlet circuit shall be protected by a residual current device having a rated residual operating current not exceeding 30mA.
  - Or
  - b. Each individual socket-outlet shall be protected by an integral residual current device having a rated residual operating current not exceeding 30mA.

The current operation of all residual current devices shall be checked regularly by pressing the test button. If the device does not switch off the supply, an electrical contractor should be consulted. At the same time action should be taken to prohibit the use of socket outlets associated with a faulty residual current device.

#### **ELECTRICAL SAFETY CERTIFICATE**

79. The Licensee shall ensure that the electrical installation to the whole of the premises carries a recent safety certificate issued by a competent electrician whose name is published on the Roll of National Inspection Council for Electrical Installation Contracting, or a member of the Electrical Contractors' Association.

The inspection shall include **ALL** electrical appliances and fire alarm and emergency lighting systems.

The licensee shall ensure that the electrical installation is checked on an **annual** basis and on renewal of the Public Entertainment Licence shall furnish the Licensing Authority with a copy of an Electrical Safety Certificate valid for the period of the licence.

#### **SANITATION/CLEANSING**

80. Suitable and sufficient sanitary accommodation must be provided and maintained to the satisfaction of the Chief Environmental Health Officer.

81. The premises shall at all times be maintained in a clean, sanitary and safe condition and shall be open during the continuance of this licence to an inspection by the Licensing Authority or their authorised agents.

### **SEATING**

82. Any seating in the licensed premises shall be so arranged as to allow free access to all exits there from.
83. For a closely seated audience chairs shall be either securely fixed to the floor or alternatively shall be battened securely together in units of not less than four seats. Adequate gangways, not less than 42" (1100mm) wide, unless otherwise approved by the Licensing Authority, shall be provided. The gangways shall lead directly to each exit door and shall be kept free from obstruction. No seat shall be more than twelve feet (4.0m) from any gangway.
84. Seating in invalid chairs other than engine driven chairs will be permitted subject to any condition imposed by the Licensing and Fire Authority.

### **ACCESS, EGRESS AND FACILITIES FOR THE DISABLED**

85. Means of access, egress and emergency egress shall be provided and maintained in accordance with any recommendations of the Licensing and Fire Authority.

### **ALTERATIONS**

86. Alterations or additions, whether permanent or temporary, to the structure, the lighting, electrical heating, ventilating, mechanical, or installations, or to the seating, gangways or other arrangements in building in which the licensed premises are situated shall not be made except with the consent of the Licensing Authority and in accordance with any conditions of such consent.

### **FIRST AID FACILITIES**

87. The Licensee shall maintain a first aid box on the premises in accordance with the Health and Safety (First Aid) Regulations 1981 and make sure that:

- it is accessible at all times
- items are replaced as they are used

Any person who appears unwell, including those affected by drugs or alcohol, must be seen by a trained first aider, who shall:

- give first aid
- if necessary, seek medical assistance.

### **INCIDENT REPORT REGISTER**

88. The licensee shall maintain an Incident Report Register within which staff must record any incident which has occurred on the premises.

The Incident Report Register must be retained on the premises for a period of one year, taken from the date of the last entry, and include the following:

- a. consecutively numbered pages;
- b. the date and time of incident;
- c. the nature of incident;
- d. the full name/s of staff involved including the registration number of any door staff, and to whom the incident was reported, including the names and numbers of any police

officers who attended the scene of the incident and details of any witness/es;

- e. Any notes relative to the incident.

Incident Report Registers shall be produced for immediate inspection on request by any Official of the Licensing or Police Authority.

#### **VENTILATION**

89. The premises must be effectively ventilated when the public are present. Any mechanical ventilation system must be properly maintained.

#### **DRINKING WATER**

90. Drinking water provision must be clearly available, free of charge, at all times whilst the Entertainment Licence is operative.

This facility must be kept in a clean condition.

#### **HYPNOTISM**

91. No exhibition, demonstration or performance of hypnotism shall be given on any person in the premises except with the express consent of the Licensing Authority and subject to such conditions as the Licensing Authority may attach to such consent.

Any notification of intention to stage a hypnotist should be made in writing providing at least fourteen days notice.

#### **Prevention of Public Nuisance**

#### **NOISE NUISANCE**

92. The Licensee shall ensure that no nuisance is caused by noise or vibration emanating from the licensed premises resulting from the use of this Licence. The Licensee shall provide urgent attention to any reports of noise nuisance, and act upon direction of the Licensing Authority.

#### **FLYPOSTING**

93. Licensees are reminded that unauthorised fly posting is an offence under the Town & Country Planning Act 1990, as amended, Section 224.

#### **Protection of Children from harm**

94. In the case of an audience consisting of persons under 16 years of age, the minimum number of staff shall increase to a ratio of one per 100 occupancy.
95. At any licensed function no child shall be permitted to occupy any seat in the front row of the balcony, gallery or tier unless accompanied by, or in the charge of a person who appears to have attained the age of 16 years.

#### **Prevention of Crime and Disorder**

#### **REGISTERED DOOR STAFF**

96. The Licensee shall ensure that any persons employed on the premises to work in the capacity as a door supervisor, hold current registration with the SIA and comply with all relevant rules and regulations laid down by that body.

#### ***Door Staff Daily Record Register***

97. The Licensee shall maintain a Daily Record Register which is to be completed on a daily basis by

the door staff when they commence and finish duty.

98. The Daily Record Register must be retained on the premises for a period of one year, taken from the date of the last entry, and include the following:
- a. consecutively number pages;
  - b. the registration number and full name of each registered person on duty;
  - c. the date and time that he/she commenced that period of duty with a signed acknowledgement by that person;
  - d. the time at which he/she finished duty with a signed acknowledgement by that person.

Daily Record Registers shall be produced for immediate inspection on request by any official of the SIA, Police or Licensing Authority.

#### **SEARCH POLICIES**

99. Licence holders must have a written search policy for those entering the premises.
100. All members of staff must be acquainted with this policy.
101. Sufficient number of staff of both sexes shall be on duty to undertake any searches of the public.
102. Clear and visible notices should be displayed to those entering the premises detailing the establishments search policy. These signs should state that the police will be informed if anyone is found in possession of controlled substances or weapons.
103. Secure receptacles, to the standard as required by the West Yorkshire Police, must be provided in a restricted part of the building for staff to deposit drugs and weapons.
104. Any seizure of controlled substances and weapons must be recorded in the Incident Report Register and reported to the police at the earliest possible time.

#### **GLASS RECEPTACLES**

105. The licensee shall ensure that drinks glasses and any other glass receptacles are prevented from being taken off the premises accepting off-sales and their legitimate sale.

#### **CLOSE CIRCUIT TELEVISION (CCTV)**

106. A suitable CCTV system operated in accordance with guidelines from the West Yorkshire Police shall be provided.
107. Any exemption to this condition must be agreed by the West Yorkshire Police and Licensing Authority.

#### **LEEDS NIGHTWATCH SAFER CITY INITIATIVE**

108. All venues located within the Millgarth Division of the West Yorkshire Police which have the benefit of a Special Hours Certificate shall be a member of the Leeds Nightwatch Safer City Initiative. Each venue will operate with the benefit of a radio supplied through the L.N.S.C.I and will adhere to the operating rules and guidelines laid down within the scheme.

### **Annex 2 – Conditions consistent with the Operating Schedule**

#### **Additional details in respect of Licensable Activities authorised by this licence**

109. **Sale by retail of alcohol**



Seasonal Variations:

None

Non Standard Timings:

None

**110. Performance of live Music (Ground Floor)**

Location where activity will take place:

This activity will take place indoors.

Activity Details:

None defined

Seasonal Variations:

None

Non Standard Timings:

None

**111. Performance of recorded music (Ground Floor)**

Location where activity will take place:

This activity will take place indoors.

Activity Details:

None defined

Seasonal Variations:

None

Non Standard Timings:

None

**112. Performance of dance (Ground Floor)**

Location where activity will take place:

This activity will take place indoors.

Activity Details:

None defined

Seasonal Variations:

None

Non Standard Timings:

None

113. **Entertainment similar to live music, recorded music or dance (Ground Floor)**

Type of entertainment taking place:

None defined

Location where activity will take place:

This activity will take place indoors.

Activity Details:

None defined

Seasonal Variations:

None

Non Standard Timings:

None

114. **Provision of facilities for making music (Ground Floor)**

Facilities provided:

None defined

Location where activity will take place:

This activity will take place indoors.

Activity Details:

None defined

Seasonal Variations:

None

Non Standard Timings:

None

115. **Provision of facilities for anything similar to making music or dancing (Ground Floor)**

Type of entertainment taking place:

None defined

Location where activity will take place:

No location has been defined.

Activity Details:

None defined

Seasonal Variations:

None

Non Standard Timings:

None

116. **Concerns in respect of children**

None defined

**Conditions consistent with the operating schedule relating to the licensing objectives**

**General – All four licensing objectives**

None

**The prevention of crime and disorder**

None

**Public safety**

None

**The prevention of public nuisance**

None

**The protection of children from harm**

None

**Annex 3 – Conditions attached after a hearing by the licensing authority**

**General – all four licensing objectives**

None

**The prevention of crime and disorder**

None

**Public safety**

None

**The prevention of public nuisance**

None

**The protection of children from harm**

None

**Annex 4 - Plans**

The plans for these premises are as those submitted with the application. A copy of which is held by Leeds City Council Licensing Authority.

# Premises Licence Summary

Premises Licence Number: **PREM/01751**

Schedule 12 Part B Licensing Act 2003

Licence Issued on: **1st September 2005**

**Premises Address:** Suburban Style Bar, 143 - 145 New Road Side, Horsforth, Leeds, LS18 4QD

**Licensable activities authorised by this licence:** Sale by retail of alcohol, Performance of live Music (Ground Floor), Performance of recorded music (Ground Floor), Performance of dance (Ground Floor), Entertainment similar to live music, recorded music or dance (Ground Floor), Provision of facilities for making music (Ground Floor), Provision of facilities for anything similar to making music or dancing (Ground Floor),

## Times for licensable activities

### Sale by retail of alcohol

Monday to Thursday 11:00 - 23:00  
Friday & Saturday 10:00 - 00:00  
Sunday 12:00 - 22:30

### Performance of live Music (Ground Floor)

Friday & Saturday 10:00 - 00:00

### Performance of recorded music (Ground Floor)

Every Day 00:00 - 23:59

### Performance of dance (Ground Floor)

Friday & Saturday 10:00 - 00:00

### Entertainment similar to live music, recorded music or dance (Ground Floor)

Friday & Saturday 10:00 - 00:00

## Times for licensable activities

### Provision of facilities for making music (Ground Floor)

Friday & Saturday 10:00 - 00:00

### Provision of facilities for anything similar to making music or dancing (Ground Floor)

Friday & Saturday 10:00 - 00:00

## Opening hours of premises

Monday to Thursday 11:00 - 23:30  
Friday & Saturday 10:00 - 00:30  
Sunday 12:00 - 23:00

**Alcohol sales are permitted for consumption both on and off the premises**

**Premises Licence Holder(s):** Mr Mohammed Abrar, 13 Rushton Terrace, Bradford, BD3 8PY

**Signated Premises supervisor:** Mr Mohammed Hanif

**Access to the premises by children is restricted.**  
Detailed in full on Part A of this licence.

Licence Issued under the authority of:

**N**  
**25** Jackson.

T N Jackson  
Assistant Chief Executive  
(Corporate Governance)

Licence produced on 12/01/2010



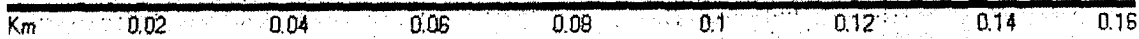
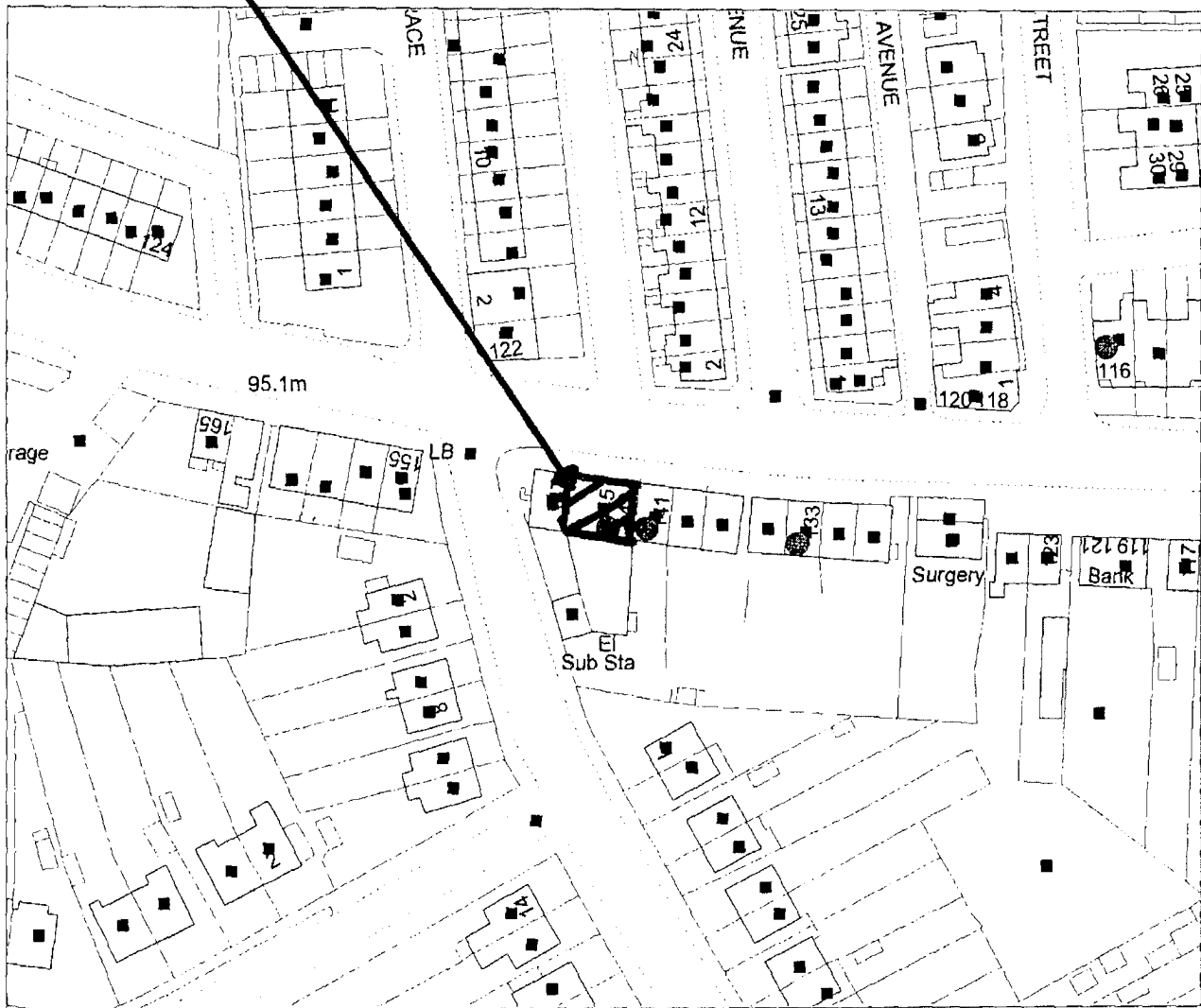
**Leeds**  
CITY COUNCIL



Leeds City Council  
Entertainment Licensing

**Suburban Style Bar 143/145 New Road Side, Horsforth**

**Application for the Variation of a Premise Licence**



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<b>Date:</b>	14 April 2010
<b>Scale:</b>	1:1000

**Application to vary a premises licence under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We **Mohammed Abrar**

*(Insert name(s) of applicant)*

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

<b>Premises licence number</b> PREM/01751
--

**Part 1 – Premises Details**

<b>Postal address of premises or, if none, ordnance survey map reference or description</b> Suburban Style Bar 143 - 145 New Road Side Horsforth			
<b>Post town</b>	Leeds	<b>Post code</b>	LS18 4QD

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£49500

**Part 2 – Applicant details**

<b>Daytime contact telephone number</b>		<div style="border: 2px solid black; padding: 5px; width: fit-content; margin: auto;"> <p style="margin: 0;"><b>ENTERTAINMENT LICENSING</b></p> <p style="margin: 0;">25 FEB 2010</p> <p style="margin: 0;"><b>RECEIVED</b></p> </div>	
<b>E-mail address (optional)</b>			
<b>Current postal address if different from premises address</b>			
<b>Post Town</b>		<b>Postcode</b>	

**Part 3 - Variation**

Please tick yes

Do you want the proposed variation to have effect as soon as possible?

If not do you want the variation to take effect from

Day Month Year

--	--	--	--	--	--	--	--

**Please describe briefly the nature of the proposed variation (Please see guidance note 1)**  
1) to vary the hours of licensable activity as per the application  
2) remove outdated conditions attached by virtue of grandfather rights  
3) a structural variation as per the plans submitted including shortening bar, adding fixed seating  
and adding door to adjoining premises.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

#### Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

##### Provision of regulated entertainment

Please tick yes

- |  |                                     |
|--|-------------------------------------|
| a) plays (if ticking yes, fill in box A)   | <input type="checkbox"/>            |
| b) films (if ticking yes, fill in box B)   | <input type="checkbox"/>            |
| c) indoor sporting events (if ticking yes, fill in box C)  | <input type="checkbox"/>            |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D)   | <input type="checkbox"/>            |
| e) live music (if ticking yes, fill in box E)  | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F)  | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G)   | <input type="checkbox"/>            |
| h) anything of a similar description to that falling within (e), (f) or (g)<br>(if ticking yes, fill in box H) | <input checked="" type="checkbox"/> |

##### Provision of entertainment facilities:

- |  |                                     |
|--|-------------------------------------|
| i) making music (if ticking yes, fill in box I)  | <input checked="" type="checkbox"/> |
| j) dancing (if ticking yes, fill in box J)   | <input checked="" type="checkbox"/> |
| k) entertainment of a similar description to that falling within (i) or (j)<br>(if ticking yes, fill in box K) | <input checked="" type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box L)

Sale by retail of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P



**E**

<b>Live music</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 3) OCCASIONAL ARTISTS		
Mon	1000	0000			
Tue	1000	0000			
			<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 4)		
Wed	1000	0000			
Thur	1000	0000			
			<b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5) An additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Day, Spring Bank, Whitsun and August Bank Holiday weekends.		
Fri	1000	0000			
Sat	0000	0100			
	1000	0000			
			An additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday weekends.		
Sun	0000	0100			
			An additional hour into the morning following every Christmas Eve, Boxing Day and from the start of business on New Years Eve to the start of business on New Years Day.		
	1000	0000			

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>		
Day	Start	Finish		Outdoors	<input type="checkbox"/>		
Mon	0000	0030	<b>Please give further details here</b> (please read guidance note 3) PLAYING OF BACKGROUND MUSIC. PLAYING OF MUSIC BY DJ's ON AN ADHOC BASIS, THE MUSIC WILL BE AMPLIFIED recorded music may be used as backing for artists	Both	<input type="checkbox"/>		
	1000	0000					
Tue	0000	0030					
	1000	0000					
Wed	0000	0030		<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 4)			
	1000	0000					
Thur	0000	0030					
	1000	0000					
Fri	0000	0030			<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 5) An additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Day, Spring Bank, Whitsun and August Bank Holiday weekends.  An additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday weekends.  An additional hour into the morning following every Christmas Eve, Boxing Day and from the start of business on New Years Eve to the start of business on New Years Day.		
	1000	0000					
Sat	0000	0130					
	1000	0000					
Sun	0000	0130					
	1000	0000					

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)</p>			<p><b>Please give a description of the type of entertainment you will be providing</b> For the Performance of Karaoke on an adhoc basis</p>		
Day	Start	Finish	<p><b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 2)</p>	Indoors	<input checked="" type="checkbox"/>
Mon	1000	0000		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	1000	0000	<p><b>Please give further details here</b> (please read guidance note 3)</p>		
Wed	1000	0000			
Thur	1000	0000			
Fri	1000	0000	<p><b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 4)</p>		
Sat	0000	0100			
	1000	0000	<p><b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 5) An additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Day, Spring Bank, Whitsun and August Bank Holiday weekends.  An additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday weekends.  An additional hour into the morning following every Christmas Eve, Boxing Day and from the start of business on New Years Eve to the start of business on New Years Day.</p>		
Sun	0000	0100			
	1000	0000			

<b>Provision of facilities for making music</b> Standard days and timings (please read guidance note 6)			<b>Please give a description of the facilities for making music you will be providing</b> BACK GROUND MUSIC SYSTEM AND AMPLIFICATION USED FOR ARTISTS EQUIPMENT	
			<b>Will the facilities for making music be indoors or outdoors or both – please tick</b> (please read guidance note 2)	
			Indoors	<input checked="" type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 3)	
Mon	1000	0000		
Tue	1000	0000	<b>State any seasonal variations for the provision of facilities for making music</b> (please read guidance note 4)	
Wed	1000	0000		
Thur	1000	0000	<b>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</b> (please read guidance note 5)	
Fri	1000	0000		
Sat	0000	0100	An additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Day, Spring Bank, Whitsun and August Bank Holiday weekends.	
	1000	0000		
Sun	0000	0100	An additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday weekends.	
	1000	0000		

J

<b>Provision of facilities for dancing</b> Standard days and timings (please read guidance note 6)			<b>Will the facilities for dancing be indoors or outdoors or both – please tick</b> (see guidance note 2)	Indoors <input checked="" type="checkbox"/>
				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
			<b>Please give a description of the facilities for dancing you will be providing</b> For occasional dancing with what ever means of entertainment may be on at that time in the designated dancing area	
<b>Day</b>	<b>Start</b>	<b>Finish</b>		
Mon	1000	0000	<b>Please give further details here</b> (please read guidance note 3)	
Tue	1000	0000		
Wed	1000	0000	<b>State any seasonal variations for providing dancing facilities</b> (please read guidance note 4)	
Thur	1000	0000		
Fri	1000	0000	<b>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing at different times to those listed in the column on the left, please list</b> (please read guidance note 5) An additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Day, Spring Bank, Whitsun and August Bank Holiday weekends.	
Sat	1000	0100		
	1000	0000		
Sun	0000	0100	An additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday weekends.	
	1000	0000	An additional hour into the morning following every Christmas Eve, Boxing Day and from the start of business on New Years Eve to the start of business on New Years Day.	

K

<b>Provision of facilities for entertainment of a similar description to that falling within i or j</b> Standard days and timings (please read guidance note 6)			<b><u>Please give a description of the type of entertainment facility you will be providing</u></b> For the Performance of Karaoke on an adhoc basis and dancing in conjunction with any themed event		
Day	Start	Finish	<b><u>Will the entertainment facility be indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Mon	1000	0000		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	1000	0000	<b><u>Please give further details here</u></b> (please read guidance note 3)		
Wed	1000	0000			
Thur	1000	0000	<b><u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u></b> (please read guidance note 4)		
Fri	1000	0000			
Sat	0000	0100	<b><u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
	1000	0000	An additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Day, Spring Bank, Whitsun and August Bank Holiday weekends.		
Sun	0000	0100	An additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday weekends.		
	1000	0000	An additional hour into the morning following every Christmas Eve, Boxing Day and from the start of business on New Years Eve to the start of business on New Years Day.		

L

Late night refreshment Standard days and timings (please read guidance note 6)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	2300	0000	<b>Please give further details here</b> (please read guidance note 3) To supply warm drinks and light snacks and bar snacks		
Tue	2300	0000			
Wed	2300	0000	<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 4)		
Thur	2300	0000			
Fri	2300	0000	<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 5) An additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Day, Spring Bank, Whitsun and August Bank Holiday weekends.  An additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday weekends.  An additional hour into the morning following every Christmas Eve, Boxing Day and from the start of business on New Years Eve to the start of business on New Years Day.		
Sat	0000	0100			
	2300	0000			
Sun	0000	0100			
	2300	0000			

**M**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)</b>	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol (please read guidance note 4)</b>		
Mon	1000	0000			
Tue	1000	0000			
Wed	1000	0000			
Thur	1000	0000			
Fri	1000	0000			
Sat	0000	0100			
	1000	0000	<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)</b> An additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Day, Spring Bank, Whitsun and August Bank Holiday weekends.		
Sun	0000	0100			
	1000	0000	An additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday weekends.		
			An additional hour into the morning following every Christmas Eve, Boxing Day and from the start of business on New Years Eve to the start of business on New Years Day.		

**N**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)**

None



O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)	
Day	Start	Finish		
Mon	0000	0030		
	1000	0000		
Tue	0000	0030		
	1000	0000		
Wed	0000	0030		
	1000	0000		
Thur	0000	0030		<p><b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 5)</p> <p>An additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Day, Spring Bank, Whitsun and August Bank Holiday weekends.</p> <p>An additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday weekends.</p> <p>An additional hour into the morning following every Christmas Eve, Boxing Day and from the start of business on New Years Eve to the start of business on New Years Day.</p>
	1000	0000		
Fri	0000	0030		
	1000	0000		
Sat	0000	0130		
	1000	0000		
Sun	0000	0130		
	1000	0000		

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

**CUSTOMERS WOULD BE ABLE TO ENJOY THE FACILITIES MORE LEISURELY AND IT WOULD REMOVE THE NEED FOR TENS NOTICES FOR ANY SPECIAL EVENT**

Please tick yes

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence
--

**P** Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

**a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)**

THE PREMISES ARE FITTED WITH CCTV, THE SYSTEM WILL RECORD AND THE RECORDINGS WILL BE AVAILABLE TO THE AUTHORITIES AS REQUIRED, AND WILL BE KEPT FOR 30 DAYS.

THE DESIGNATED PREMISES SUPERVISOR WILL ASSIST THE AUTHORITIES IN ANY WAY SHOULD THEY BE REQUESTED.

SIGNS WILL BE DISPLAYED STATING DRUGS WILL NOT BE TOLERATED ANY SUSPICION OF DRUG TAKING OR DEALING WILL BE REPORTED TO THE POLICE.

WE WILL OPERATE A 21 AGE PROOF SCHEME WHEREBY. DRINKS WILL NOT BE SERVED TO ANYONE WHO APPEARS UNDER 21 WITHOUT PROOF OF AGE.

NO ONE WILL BE ADMITTED WHO APPEARS TO BE UNDER THE INFLUENCE OF DRUGS.

ANY DRUG RELATED OFFENCES WILL BE RECORDED AND REPORTED TO THE POLICE.

ALL EMPTY GLASS BOTTLES AND CONTAINERS WILL BE COLLECTED REGULARLY.

ALL FIRE EXITS ARE CLEARLY MARKED.

FIRE EXTINGUISHES ARE PLACED IN STRATEGIC POSITIONS.

THE FIRE ALARM IS TESTED AND IN GOOD WORKING ORDER.

SIGNS ARE DISPLAYED ASKING CUSTOMERS TO LEAVE IN A QUIET AND ORDERLY MANNER.

A LOCAL TAXI FIRM HAS BEEN APPOINTED TO COLLECT CUSTOMERS AND THERE IS A TAXI RANK WITHIN THE VICINITY.

A FIRST AID CERTIFICATE HOLDER SHALL BE ON DUTY DURING ALL PERIODS OF LICENSABLE ACTIVITY.

CHILDREN UNDER THE AGE OF 18 SHALL NOT BE ALLOWED INTO THE PREMISES AFTER 21.00.

NO ADULT ENTERTAINMENT WILL BE SHOWN AT THE PREMISES.

NON ALCOHOLIC DRINKS AND MINERALS WILL BE AVAILABLE AT ALL TIMES.

**b) The prevention of crime and disorder**

THE DESIGNATED PREMISES SUPERVISOR WILL FULLY CO-OPERATE WITH ALL AUTHORITIES TO ENSURE THE SMOOTH RUNNING OF THE PREMISES, ANY INCIDENTS WILL BE FULLY RECORDED.

THE OUTLET WILL OPERATE A CCTV SYSTEM THAT IS FULLY RECORDABLE AND TAPES WILL BE KEPT FOR INSPECTION.

WE WILL OPERATE A STRICT DRUGS FREE POLICY AND SIGNS WILL BE DISPLAYED TO THIS EFFECT, ANY SUSPECTED INCIDENTS INVOLVING DRUGS WILL BE RECORDED AND REPORTED TO THE POLICE

WE WILL REQUIRE PROOF OF AGE FOR ANY PERSON APPEARING UNDER 21 BEFORE THE SALE OF ALCOHOL CAN BE MADE.

**c) Public safety**

FIRE EXTINGUISHERS ARE ON THE PREMISES.  
THE PREMISES HAVE A FULLY OPERATIONAL FIRE ALARM SYSTEM.  
GLASSWARE IS REGULARLY COLLECTED.  
EXITS WILL BE KEPT FREE OF OBSTRUCTION AND CLEARLY MARKED.  
ALL STAFF WILL BE TRAINED TO DEAL WITH EMERGENCY ISSUES.  
A FIRST AID CERTIFICATE HOLDER SHALL BE ON DUTY DURING ALL PERIODS OF LICENSABLE ACTIVITY.

**d) The prevention of public nuisance**

THE PREMISES ARE OPERATED FROM A PREDOMINANTLY COMMERCIAL AREA.  
  
MUSIC WILL NOT BE A NUISANCE TO ANYONE WITHIN THE VICINITY.  
  
A LOCAL TAXI FIRM HAS BEEN APPOINTED TO COLLECT CUSTOMERS AS NEEDED  
SIGNS WILL BE DISPLAYED ASKING CUSTOMERS TO LEAVE IN AN ORDERELY MANNER.

**e) The protection of children from harm**

CHILDREN UNDER 18 WILL NOT BE ALLOWED INTO THE PREMISES UNLESS ACCOMPANIED BY AN ADULT.  
  
CHILDREN UNDER THE AGE OF 18 SHALL NOT BE ALLOWED INTO THE PREMISES AFTER 21.00.  
  
NO ENTERTAINMENT OF AN ADULT NATURE WILL TAKE PLACE.

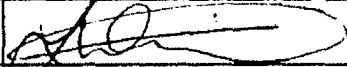
Please tick yes

- I have made or enclosed payment of the fee
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 5 – Signatures** (please read guidance note 10)

**Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (please read guidance note 11). If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	24/2/10
Capacity	AGENT

**Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

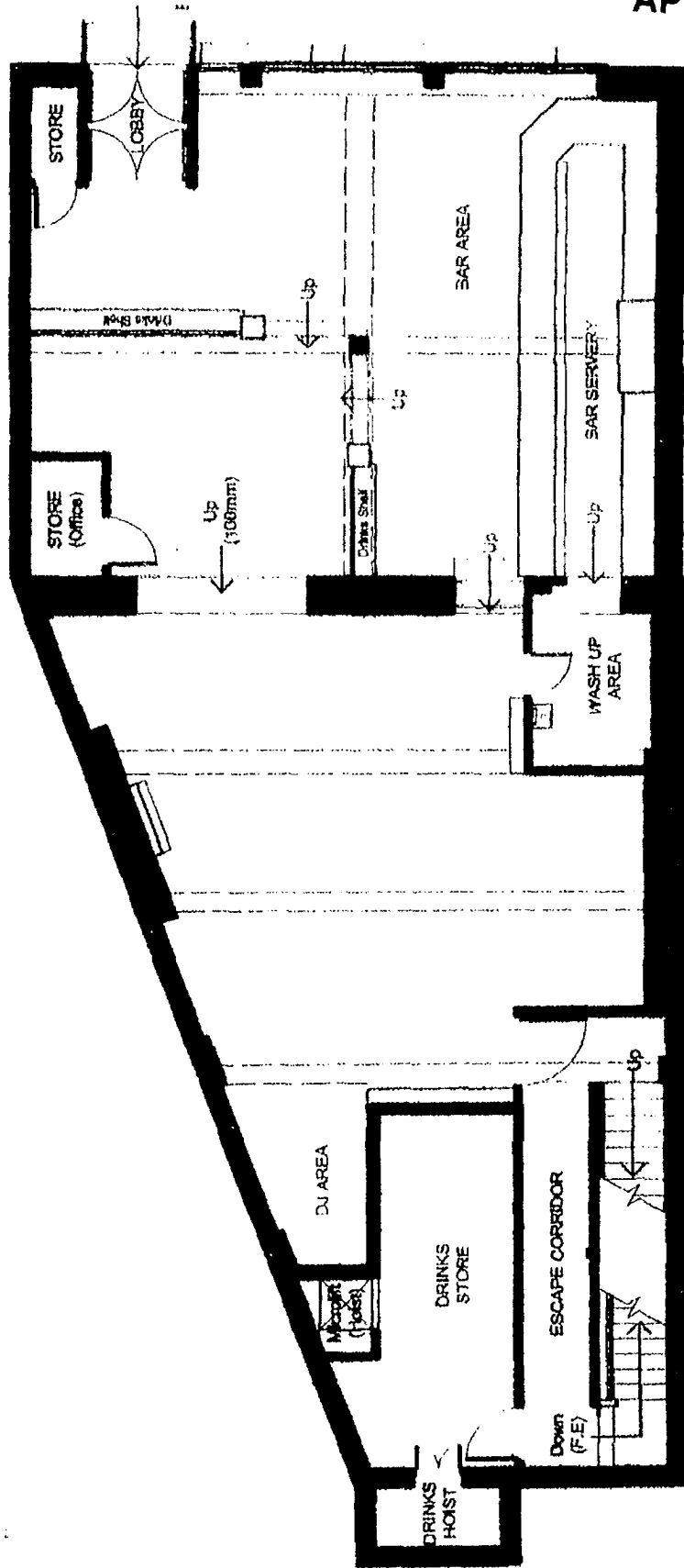
<b>Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13)</b>			
JOHN WHITE LICENCE TRADE CONSULTANTS UPPER FLOOR RECEPTION BUILDINGS WATERLOO MILLS WATERLOO ROAD PUDSEY			
Post town	LEEDS	Post code	LS28 8DQ
Telephone number (if any)	0113 290 9686		
If you would prefer us to correspond with you by e-mail your e-mail address (optional) info@licencetradeconsultants.co.uk			

**Notes for Guidance**

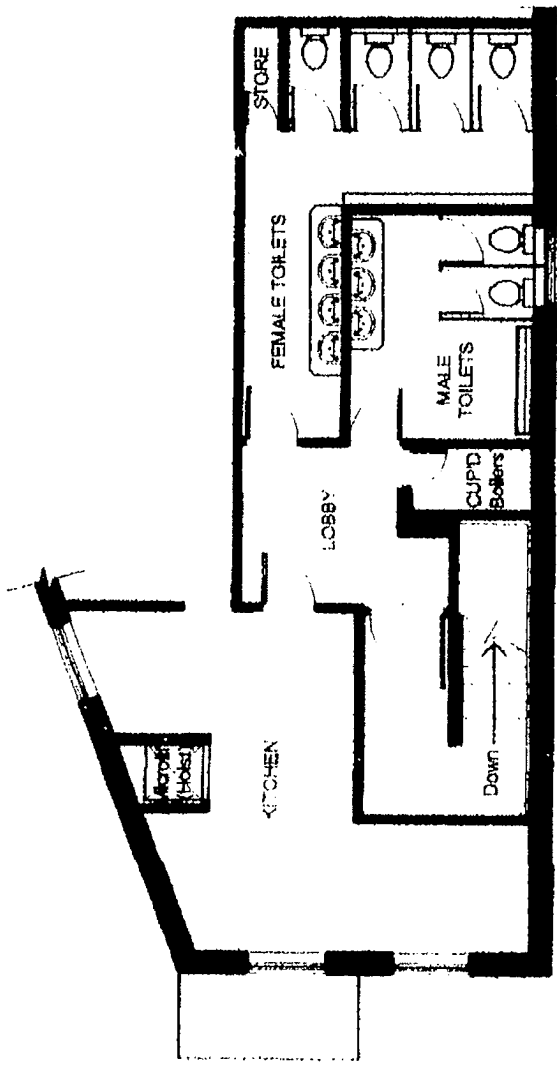
**This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.**

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.

APPENDIX D



SUBURBAN STYLE BAR -  
EXISTING GROUND FLOOR PLAN @ 1:100



SUBURBAN STYLE BAR - EXISTING 1st FLOOR PLAN @ 1:100

## GENERAL NOTES

### (1) DOORS AND FRAMES

All new doors indicated as 1/2 hr fire rated to be solid core doors on self closing systems or to be lockable, all with intumescent strips and smoke seals.

All any glazing used in doors to be 1/2 hr geroglan wired or Pyrostop glass.

### (2) EMERGENCY LIGHTING

Provide self contained emergency lighting throughout. All to BS 5266 with surface mounted & recessed luminaires. System to be 3 hour non maintained with key switch test point.

### (3) FIRE DETECTION

Include for new automatic smoke detection and alarm system in accordance with BS 5839-1 2002, to be interlinked with smoke detection system in adjacent property (Last Viceroy Restaurant).

S Smoke detector linked to fire alarm system

H Heat detector linked to fire alarm system



Illuminated fire exit sign linked to emergency lighting system



Emergency lighting to comply with BS 5266



Fire Alarm Sounder minimum of 65dBA



Break Glass actuation point



FIXED SEATING



KITCHEN



JOINT WALL



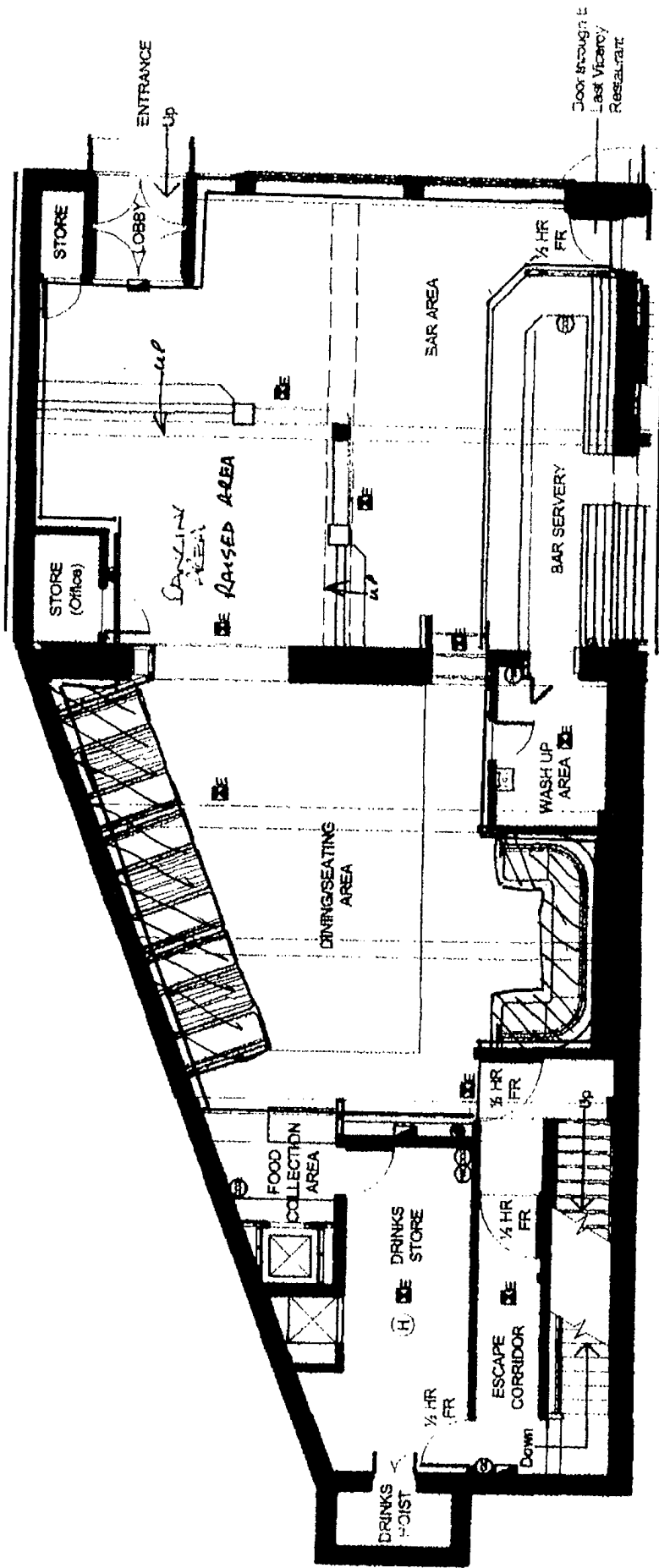
LICENSED AREA

TOILETS

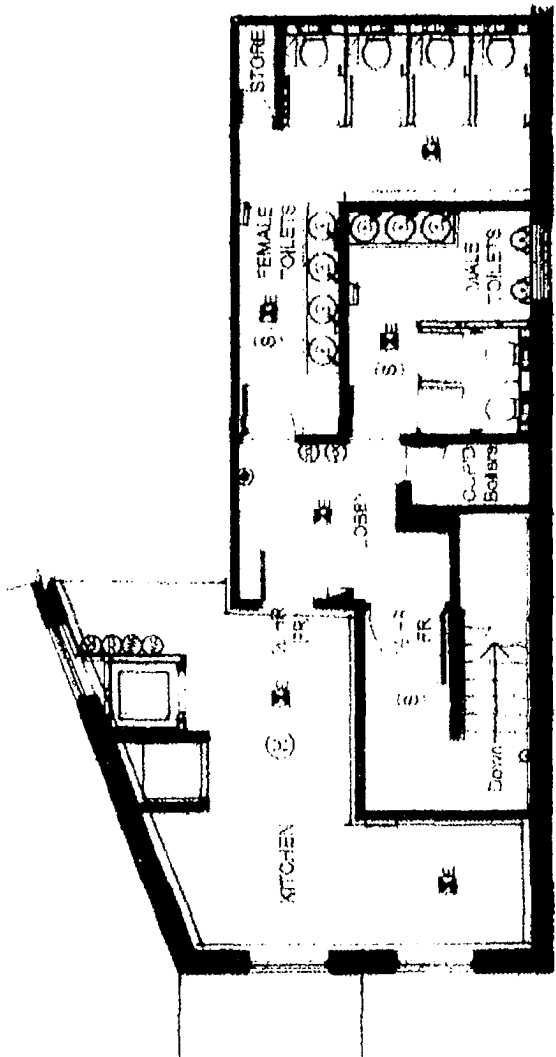


FIRE EXTINGUISHERS



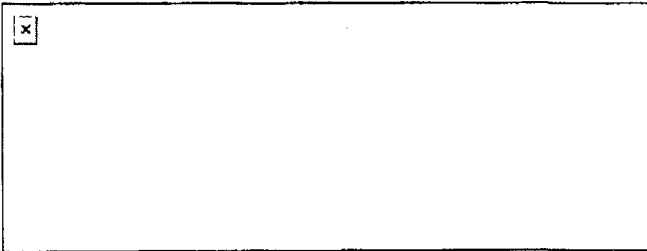


SUBURBAN STYLE BAR - PROPOSED GROUND FLOOR PLAN @ 1:100



SUBURBAN STYLE BAR - PROPOSED 1st FLOOR PLAN @ 1/8"=1'-0"

NOT PROTECTIVELY MARKED



**Leeds District Licensing Department**

**Licensing Department**

Millgarth Police Station  
Millgarth Street  
Leeds  
LS2 7HX

Tel: 0113-2414023

Fax: 0113-2413123

Email:

bob.patterson@westyorkshire.pnn.police.uk

Website:

Your ref:

Our ref: BP/LICENSING OFFICER/SUBURBAN HORSFORTH

26<sup>th</sup> March 2010

**John White**  
**Licence Trade Consultants**  
**Upper Floor Reception Buildings**  
**Waterloo Mills**  
**Waterloo Road**  
**Pudsey**  
**Leeds**  
**LS28 8DQ**

cc. Entertainment Licensing Section. Leeds City Council, Civic Hall, Leeds. LS1 1UR

**RE: SUBURBAN STYLE BAR. 143-145 NEW ROAD SIDE HORSFORTH LEEDS LS18 4QD**  
**VARIATION PREMISES LICENCE (PREM/01751) – LICENSING ACT 2003:**  
**POLICE – LETTER OF REPRESENTATION:**

Thank you for submitting your application for the above premises, received at the address above on 25<sup>th</sup> February 2010.

West Yorkshire Police are of the opinion that your application contains insufficient information about how you intend to meet the licensing objectives.

We therefore confirm that we are submitting a formal representation against your application on the grounds of:-

1. the prevention of crime & disorder
2. the prevention of public nuisance, and
3. the protection of children from harm.

An officer of the Neighbourhood Policing Team for Horsforth has visited the premises as a result of this application to assess its impact on the licensing objectives.

In terms of crime and disorder, there are very few recorded incidents at these licensed premises, however the local police do report noise nuisance and anti-social behaviour in the immediate vicinity of the premises, and are of the opinion that this can only be added to having established that the application for longer licensing hours is so that these premises can compete with others nearby on an 'equal playing field'.

NOT PROTECTIVELY MARKED

## NOT PROTECTIVELY MARKED

displayed on the premises;

- The Premises Licence Holder / Designated Premises Supervisor will inform West Yorkshire Police as soon as practicably of any search resulting in a seizure of drugs or offensive weapons;
- The Premises Licence Holder, Designated Premises Supervisor and all members of staff will ask for proof of age from any person appearing to be under the age of 21 who attempts to purchase alcohol at the premises;
- A menu will be available to purchase hot and cold food at all times that the premises licence has effect;
- Fixed seating and dining tables for the consumption of food provided on the premises, will be available at all times that the premises licence has effect, in the dining / seating area as identified on the ground floor plan of the premises licence.

West Yorkshire Police are satisfied that the proposed measures are not adequately dealt with by other legislation.

**West Yorkshire Police are also satisfied that the proposed measures are relevant, proportionate and necessary to promote the licensing objectives.**

**Bob Patterson**  
**Leeds District Licensing Officer**  
**West Yorkshire Police.**

Date: 26<sup>th</sup> March 2010.

NOT PROTECTIVELY MARKED

## APPENDIX F



Mr M Abrar  
13 Rushton Terrace  
Bradford  
BD3 8PY

**City Development**  
The Leonardo Building  
2 Rossington Street  
LEEDS  
LS2 8HD

Contact: **Chris Sanderson**  
Tel: 0113 2478216  
Fax: 0113 2478230

Your Ref:  
Our Ref: Licence Applications

Date 24<sup>th</sup> March 2010

Dear Mr Abrar,

**Subject: APPLICATION FOR PREMISES LICENCE**

### **PART A**

Thank you for submitting your application for licensed activities at:

Name of venue:- Suburban Style Bar

Address:- 143-145 New Road Side, Horsforth, Leeds, LS18 4QD.

We write to inform you we shall be objecting to your application and a copy of this letter will be sent to the Licensing Authority.

The premises were granted planning permission for the change of use retail unit to restaurant in August 1996 reference number 27/64/96/FU subject to a condition restricting the hours of use of the premises. A further planning application was submitted in June 2006 to vary the hours of use condition on planning approval 27/64/96/FU. This application was subsequently withdrawn in October 2006. The proposed hours of use set out in your Premises License application exceed those hours allowed by the planning permission.

The City Development Department objects to the granting of a Premises License in the terms as applied for due to noise and disturbance being caused to nearby residential occupiers as a result of the comings and goings of customers and their motor vehicles, from customers congregating on the street in the vicinity of the building and from activities within the building. It is considered that the opening hours applied for at these premises would conflict with the Licensing objective of preventing public nuisance.

The Development Department considers that the extended opening hours proposed are unlikely to be acceptable and that a Premises Licence should not be granted outside the hours specified in the existing planning permission unless and until an express planning permission or a Certificate of Lawful Development is obtained by the operator of the premises to extend those operating hours.

If you are willing to amend your application to the hours as specified in the existing planning permission, details of which are contained in Part B, then we shall withdraw our objection.

**PART B**

Licensing Act 2003 – Application for Premise Licence

On behalf of :

Suburban Style Bar

For the premises known as and located at :

143-145 New Road Side, Horsforth, Leeds, LS18 4QD.

I am the applicant / representative authorised by the applicant (delete as appropriate)

In signing this document I request that the Licensing Authority accept this letter signifying my wishes to amend the application to reflect the hours as detailed in the existing planning consent, as follows :

Planning permission has been granted for the change of use of retail unit to restaurant (permission ref 27/64/96/FU dated 02-08-1996) subject to the following condition:

THE OPENING HOURS OF THE PREMISES SHALL BE RESTRICTED TO 08.00 HOURS TO 23.30 HOURS MONDAY TO SATURDAY, AND 1200 HOURS TO 2300 HOURS ON SUNDAYS.

THE REASON FOR THE CONDITION WAS IN THE INTERESTS OF AMENITY OF NEARBY RESIDENTS.

Signed :

Dated :

Please return this document to :

City Development  
Planning Compliance Service  
The Leonardo Building  
2 Rossington Street  
LEEDS  
LS2 8HD

Yours sincerely

Chris Sanderson  
Principal Compliance Officer

## APPENDIX G



John White  
Licence Trade Consultants  
Upper Floor  
Waterloo Mills  
Waterloo Road  
Pudsey  
LS28 8DQ

**Health and Safety Services**  
Leeds City Council  
Millshaw Park Way  
Churwell  
Leeds  
LS11 0LS

Contact: MS C A Copley  
Tel: 0113 3950686  
Fax: 0113 247 6282  
Claire.copley@leeds.gov.uk  
Your reference:  
Our reference: PREM/01751/V02  
26 March 2010

Dear Sir

Licensing Act 2003  
Premises : Suburban Style Bar 143 - 145 New Road Side, Horsforth Leeds LS18 4QD

Thank you for submitting your application for the above premises.

Health and Safety Services are of the opinion that your application contains insufficient information about how you intend to meet the licensing objective/s.

We therefore confirm that we are submitting a formal representation against your application on the grounds of public safety.

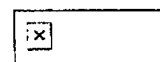
However, Health and Safety Services are of the opinion that the said objectives could be met should you be prepared to incorporate certain identified measures within your operating schedule.

Please find enclosed a document which at Part 1 contains the suggested measures which this authority considers are proportionate and appropriate to the nature of your application.

Should you be in agreement with the suggested measures then please signify this by completing and signing Part 2 of the enclosed form and return the complete document to this office as soon as possible.

Upon receipt of your consent at Part 2, it will be taken that you signify your wishes for the licensing authority to amend your operating schedule to incorporate the proposed measures.

Alternatively should you disagree with the proposed measures, then please complete Part 3 and again return the complete document to this office as soon as possible, but no later than the stated date.



## NOT PROTECTIVELY MARKED

Another intriguing aspect of this application which gives the police further and justifiable concern and which I respectfully submit requires greater clarification by the applicant at a hearing before a sub-committee of the licensing authority, is that of adding a door and allowing access to the adjoining premises which is subject to a completely separate premises licence.

Whilst there appears to be nothing to prevent this happening, it is nonetheless a unique situation around the whole metropolitan City of Leeds and poses several questions about the ability of the premises to conduct themselves properly in upholding the licensing objectives.

For instance:-

- How can two adjoining premises with separate premises licence which are not compatible in terms and licensable hours and licence conditions, operate without any transgression if there is to be public access between the two?
- How is the access from one to the other going to be monitored and at what times?
- Who is going to supervise the access irrespective of the time that it occurs given the two separate premises licences have different premises licence holders and different designated premises supervisors?
- If a fight occurs in one premises and spills into the next door premises or visa versa, which manager will ring the police as was the case for the serious instance of assault which took place at these premises on 6<sup>th</sup> March 2010, and which premises will ultimately then be responsible for the incident?

To re-iterate, West Yorkshire Police have serious concerns over this aspect of the application with a view to promoting the licensing objectives, and at the very least require greater clarification from the applicant in this respect, either prior to or at the hearing itself before the sub-committee.

Another substantial part of the application to vary this particular premises licence, is the removal of numerous conditions which are admittedly outdated, to be replaced by measures which appear at page 19 of the application form which will then materialize as alternative conditions of the varied licence.

With regard to the measures which cover the prevention of crime and disorder objective on page 19, with respect West Yorkshire Police would recommend that the wording be replaced with that which appears in the Leeds City Council's V4 pro-forma risk assessment, and identified below.

In addition but still with regards to the removal of certain conditions to be replaced with others, given that the plans submitted with this application will form an integral part of the varied premises licence if granted, West Yorkshire Police would also request that further conditions are added to the premises licence, which accurately reflect the details of the plans as they have been submitted by the applicant.

**West Yorkshire Police therefore propose the following conditions are imposed on this premises licence, subject of course to the variation being granted by the licensing authority:-**

### **Measures / Additional measures proposed:**

- A suitable CCTV system will be maintained and be operational on the premises at all times when licensed activities are being carried out;
- CCTV security footage will be made secure and retained for a minimum period of 31 days time to the satisfaction of WYP;
- A Supervisors Register will be maintained at the licensed premises, showing the names, addresses and up-to-date contact details for the DPS and all personal licence holders;
- The Supervisors Register will state the name of the person who is in overall charge of the premises at each time that licensed activities are carried out, and this information will be retained for a period of twelve months and produced for inspection on request to an authorised officer;
- A policy for searching patrons at the entrance to premises will be adopted and prominently

NOT PROTECTIVELY MARKED



**PART 1 - to be completed by the Responsible Authority**

Health and Safety Service – Proposed controlled measures under the Licensing Act 2003

Name & Address of Premises : Suburban Style Bar 143 - 145 New Road Side Horsforth  
Leeds LS18 4QD

Having considered the application under the Licensing Act 2003 for the above premises, the Health and Safety Service considers that the following measures are proportionate and necessary in order to promote the following licensing objective/s:

- Public safety

Measures proposed:

No	Potential Control Measures
	<b>Public Safety 3 - Management Arrangements</b>
	Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.
	A suitably trained and competent person must ensure regular safety checks of the premises including decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact are undertaken. Records of these safety checks must be kept and made available for inspection by an authorised officer.
	During opening hours the cellar door must be kept locked or adequately supervised to prevent unauthorised access by the public.
	<b>Public Safety 4 - Fire / Electrical Safety</b>
	Electrical installations will be inspected on a periodic basis (at least every 3 years or at a frequency specified in writing) by a suitably qualified and competent person. If used, any temporary electrical wiring and distributions will also be inspected. Inspection records/certificates will be kept. These will be made available at the request of an authorised officer.
	<p>One of the following protective measures shall be used for all socket-outlets which may be used for the connection for lighting, video or sound amplification equipment and display models:</p> <p>a) Each socket-outlet circuit shall be protected by a residual current device having a rated residual operating current not exceeding 30mA.</p> <p>or</p> <p>b) Each individual socket-outlet shall be protected by an integral residual current device having a rated residual operating current not exceeding 30mA.</p> <p>The current operation of all residual current devices shall be checked regularly by pressing the test button. If the device does not switch off the supply, an electrical contractor should be consulted. At the same time action should be taken to prohibit the use of socket outlets associated with a faulty residual current device.</p>
	<b>Public Safety 6 - General Housekeeping</b>
	Safety glass that is impact resistant should be used wherever possible in all areas where the public may come into contact with it. Where it is not used in public areas, glazing should be shielded to protect it from impact.
	A written spillage policy will be kept to ensure spillages are dealt with in a timely and safe manner
	<b>Public Safety 7 - Refreshments</b>
	Members of the public will be prevented from accessing hot food and drink preparation

	areas to prevent risk of scalds or burns to them.
	<b>Public Safety: Special Effects</b>
	Where strobes, lasers, smoke machines or any other special effects equipment may be used, a written health and safety policy covering all aspects of their use will be provided, and staff will be appropriately trained.
	No strobes, lasers, smoke machines or any other special effects, will be used at the premises unless there is a clearly displayed warning at the entrance to the premises that such equipment is in use.

The Health and Safety Service is satisfied that the proposed measures are not adequately dealt with by other legislation.

By signing the declaration enclosed overleaf the applicant agrees to incorporate the proposed measures as conditions within the Operating Schedule for the said premises.

Upon the satisfactory completion of the declaration the Health and Safety Service will provide notice to the Licensing Authority that our representation is withdrawn in accordance with schedule 10(a) of the Licensing Act 2003 (Hearings) Regulations 2005.

Signed:

Dated :

---

Please return this document to:  
**INSPECTOR NAME: C A Copley**  
**Health & Safety Services, Leeds City Council, Millshaw Park Way**  
**Churwell, Leeds LS11 0LS**  
**Fax: 0113 247 6282**

## APPENDIX H



"Town Clerk"  
<horsforth.horsforth@virgin.net>

17/03/2010 13:20

To <entertainment.licensing@leeds.gov.uk>

cc

bcc

Subject Variation Application - Case Officer Barry Glover

Dear Barry,

Variation Application - Suburban Style Bar, 143-145 New Road Side, Horsforth, Leeds, LS18 4QD.

Horsforth Town Council would like to make representation to the above variation application on the following grounds:

**The Council object to this application on the following grounds:**

The Council consider this area to be too much of a residential area to allow this variation to be permitted. The noise nuisance alone would infringe on residents comfort, this with additional vehicle movements with people leaving the premises at late hours in the evening and early hours of the morning would make it intolerable for residents.

Regards,

Tom Ferry

Clerk to the Council  
Horsforth Town Council  
Mechanics Institute  
Horsforth  
Leeds  
LS18 5BL  
0113 258 0988

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## APPENDIX I

6 Rose Avenue & 7 Rose Avenue  
Horsforth  
Leeds  
LS18 4QE  
17.03.2010

Dear Sirs,

Ref: Application for the variation of premises licence under the Licensing Act for Suburban Style Bar, 143 – 145 New Road Side, Horsforth, Leeds LS18 4QD

As residents of Rose Avenue, we strongly object to the proposed extension of opening hours from 1000 to Midnight, Sunday to Thursday and 1000 to 0100, Friday and Saturday, including the increase of hours of serving of refreshments.

Situated within a densely populated residential area, we are concerned that the current antisocial behaviour issues that we are experiencing, which are listed below, will be further exacerbated by the increase in trading hours. This disturbance occurs not only during trading hours but is worse on and after closing time and of course will be more disruptive during the summer when we have our windows open and the warm weather keeps people outside longer.

Examples of behaviours recently reported to the police from irresponsible drinkers in the area are as follows:

- Criminal damage
- Fighting
- Urinating on property
- Prolonged noise (shouting, singing, music) especially from people leaving Suburban Style Bar and The Last Viceroy
- Vomiting outside or on properties
- Direct intimidation of residents.

Due to the ongoing occurrences of the above, which have caused residents to have concerns about their safety and the safety of their property, residents have been moved to form a Neighbourhood Watch Scheme.

Already the existence of Suburban Style Bar and surrounding bars cause unwanted disruption to the quiet enjoyment of our properties, which as local residents we are entitled to. We are deeply concerned that the additional trading hours will negatively impact on our lives further.

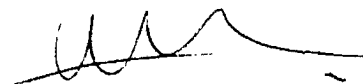
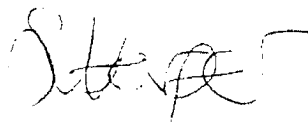
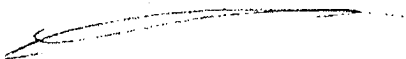
Please accept this letter as our strong objection to the proposed increase to trading hours at the Suburban Style Bar, 143 – 145 New Road Side, Horsforth, Leeds LS18 4QD.

Yours sincerely

Claire Evans,

Sarah Harper,

Victoria Mann



# Interested Party Representation (Form IPR1)



## Section 1 – Licence application details

Please indicate as appropriate :

- I wish to object to the following application:  
 I wish to support the following application:

Applicant name (if known):

Applicant premises name and address:

Application for a	Premises Licence	<input type="checkbox"/>
	Club Premises Certificate	<input type="checkbox"/>

Application to vary an existing	Premises Licence	<input checked="" type="checkbox"/>
	Club Premises Certificate	<input type="checkbox"/>

## Section 2 – Your personal details

NB : If you are acting as a representative, please go to Section 3.

Title Mr  Mrs  Miss  Other \_\_\_\_\_

Surname

First name(s)

Address (incl postcode):

It is essential that you provide your full residential address (or business address if you are objecting from a business). The Licensing Authority needs to be satisfied that you live or have business on the vicinity of the premises. Without this information your representation will not be accepted.

**Please note that a full copy of your representation (including your name and address) will be sent to the applicant and will be a public document at any hearing of this matter.**

Please refer to our Guidance Note – GN-M Guidance on making representations for further information and alternative options.

Section 3 - Representative details		
If you represent residents or businesses in the vicinity please complete details below		
Name of Representative/ Organisation	CLAIRE EVANS, SARAH HARPER & VICTORIA MANN	
Full postal address (incl postcode)	6 ROSE AVENUE HORSFORTH LEEDS LS18 4QE	7 ROSE AVENUE (UN) HORSFORTH LEEDS LS18 4QE
Please indicate capacity :		
E.g. Representative of Residents Association	<input type="checkbox"/>	
Ward Councillor	<input type="checkbox"/>	
Parish Council	<input type="checkbox"/>	
MP	<input type="checkbox"/>	
Trade Association	<input type="checkbox"/>	
Other (please specify) LOCAL RESIDENT WHO HAS CREATED A PETITION		

Section 4 - Representation grounds	
The representation is relevant to one or more of the following licensing objectives:	Prevention of crime and disorder <input checked="" type="checkbox"/> Prevention of public nuisance <input checked="" type="checkbox"/> Protection of children from harm <input type="checkbox"/> Public safety <input checked="" type="checkbox"/>
Please tick relevant box(es)	
Please select :	
<input checked="" type="checkbox"/> I object to the application being granted at all	
<input type="checkbox"/> I object to the application being granted in its current form*	
*If you choose this option remember to tell us in the next section what changes you would prefer to see.	
The grounds of the representation is based on the following:	
PLEASE SEE ATTACHED	

[Empty box for representation content]

You need to complete this box as fully as possible. If you do not the Licensing Authority may not be able to assess the relevance of your representation.

Please attach supporting documents/further pages as necessary – please number all additional pages.

Try to be as specific as possible and give examples, e.g. on 1 February I could hear loud music from the premises between 10pm and 1am. I am concerned that if the premises open until 2am this will cause a nuisance to me and other residents of the street.

**Signed:** 

**Date:** 21/03/10

23 MAR 2010

17511002

BM

Petition to oppose the proposed increase opening hours of Suburban Style Bar, 143 - 145 New Road Side, Horsforth, Leeds LS18 4QD

Name	Address	Date	Signature
Claire Evans	6 Rose Ave	17/03/10	
Swain Alex	"	"	
Michael Todd	7 Rose Ave	18/03/10	
Kelana Mann	"	18/3/10	
Carole Patten	10 Rose Ave	18/3/10	C Patten
Elizabeth Huggins	9 Rose Ave	18-3-10	E Huggins
Kim Cory	13 Rose Avenue	18/3/10	Kim Cory
Andrew Dennis	4 " "	"	
Edward B...	"	18/3/10	
Carol Marshall	1 Rose Terrace	18/3/10	
Maria Lyne	8 Rose Terrace	18/3/10	
Lyz Cardin	8 Rose Terrace	18/3/10	
Paula Jameson	16 Rose Terrace	18/3/10	
Tom Joshua	16 Rose Terrace	18/3/10	
DAMIAN MAWER	23 ROSE AVE	21/3/10	
EMMA MAWER	23 ROSE AVE	21/3/10	
TOM NEWCOMBE	26 ROSE AVE	21/3/10	
JARAH RODDEN	16 ROSE AVE	21/3/10	
John Rodden	22 ROSE AVE	21/3/10	
Darius Mace	116a New Rd side	21/3/10	
Scott Todd	29 Chelms St.	21/3/10	
John	3 Rose Terrace	21/3/10	
John	5 Rose Terrace	21/3/10	
DELIA POPE	3 ROSE AV	21/3/10	
S BURRIDGE	24 ROSE AVE	21/3/10	
J BURRIDGE	24 ROSE AVE	21/3/10	
D Rodge	6 Victoria Gardens	21-3-10	
S PLEES	8 Victoria Gardens	21-3-10	





Originator: Emma White

Tel: 0113 247 4095

**Report Of The Assistant Chief Executive (Corporate Governance )**

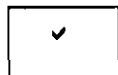
**Report To The Licensing Sub Committee**

**DATE: Monday 26<sup>th</sup> April 2010**

**Subject: Application For The Grant Of A Premises Licence For : Express By Holiday Inn- Leeds, 2 Aberford Road, Oulton, LS26 8EJ**

**Electoral Wards Affected:**

Rothwell



Ward Members consulted  
(referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

**Executive Summary**

This report informs members of an application for the grant of a Premises Licence for a premises situated at 2 Aberford Road, Oulton, LS26 8EJ trading as Express By Holiday Inn-Leeds.

The premises intend to operate as a hotel with Supply Of Alcohol, Films, Recorded Music and Late Night Refreshment as noted in 3.3

The responsible authorities are served with copies of the application by the applicant and Ward Members have been notified of the application.

**1.0 Purpose of this Report**

To advise Members of an application made under section 17 of the Licensing Act 2003 ("the Act") for a Premises Licence in respect of Express By Holiday Inn-Leeds, 2 Aberford Road, Oulton, LS26 8EJ The Licensing Sub-Committee is required to consider this application due to the receipt of representations.

**2.0 History of Premises**

2.1 This is the first application for a Premises Licence for these premises.

**3.0 The Application**

3.1 The applicant is Sojourn Hotels LLP

3.2 The location and the proximity to neighboring premises can be seen on the map provided; Members attention is drawn to **Appendix A**.

3.3 A copy of the application and operating schedule are attached as **Appendix B** to this report. For the assistance of members, the Operating Schedule shows:

**i) Proposed licensable activities**

B	Films
F	Recorded Music
L	Late Night Refreshment
M	Supply Of Alcohol

**ii) Proposed hours of licensable activities**

The proposed hours of licensable activities are as follows:

B	Films	Everyday	10:00 - 00:00
F	Recorded Music	Everyday	08:00 - 00:00
L	Late Night Refreshment	Everyday	23:00 - 00:00
M	Supply Of Alcohol	Everyday	10:00 - 00:00

Non Standard Timings:

Hotel to remain open 30 minutes after the terminal hour to facilitate quiet dispersal. Service of Alcohol to hotel residents available 24/7

**iii) Steps to promote licensing objectives**

The applicant proposes to take specific steps to promote the licensing objectives identified in section "P" of the application form

**iv) Proposed times when the premises is open to the public**

The premises propose to open to the public between the following hours:

Everyday 10:00 – 00:30

**v) Proposed Designated Premises Supervisor**

Miss Jennifer Donnelly intends to be the Designated Premises Supervisor

**4.0 Relevant Representations**

4.1 Under the Act representations can be received from responsible authorities or interested parties. Representations must be relevant and, in the case of an interested party, must not be frivolous or vexatious.

4.2 Responsible Authorities have made the following representations:

- **Representations received from West Yorkshire Police**

No agreements have reached

Members are invited to consider **Appendix C** of this report.

- **Representations received from Environmental Protection Team**

No agreements have been reached .

Members are invited to consider **Appendix D** of this report.

## 5.0 **Matters Relevant to the Application**

5.1 Members of the Licensing sub committee must make decisions with a view to promoting the licensing objectives which are:

- the prevention of crime and disorder
- public safety
- the prevention of public nuisance
- the protection of children from harm

5.2 In making their decision, Members are obliged to have regard to the national Guidance and the Council's Licensing Policy. Members will be aware they must also have regard to the relevant representations made and evidence they hear.

## 6.0 **Options Available to Members**

6.1 The licensing sub-committee must take such of the following steps as it considers necessary for the promotion of the licensing objectives:

- Grant the application as requested.
- Grant the application whilst imposing additional conditions and/or altering in any way the proposed operating schedule
- Refuse to specify the said person as the Designated Premises Supervisor.
- Reject whole or part of the application

6.2 Members of the Licensing sub committee are asked to note that they may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be necessary in order to promote the licensing objectives.

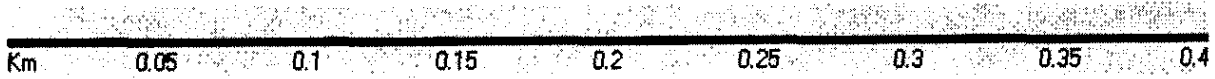
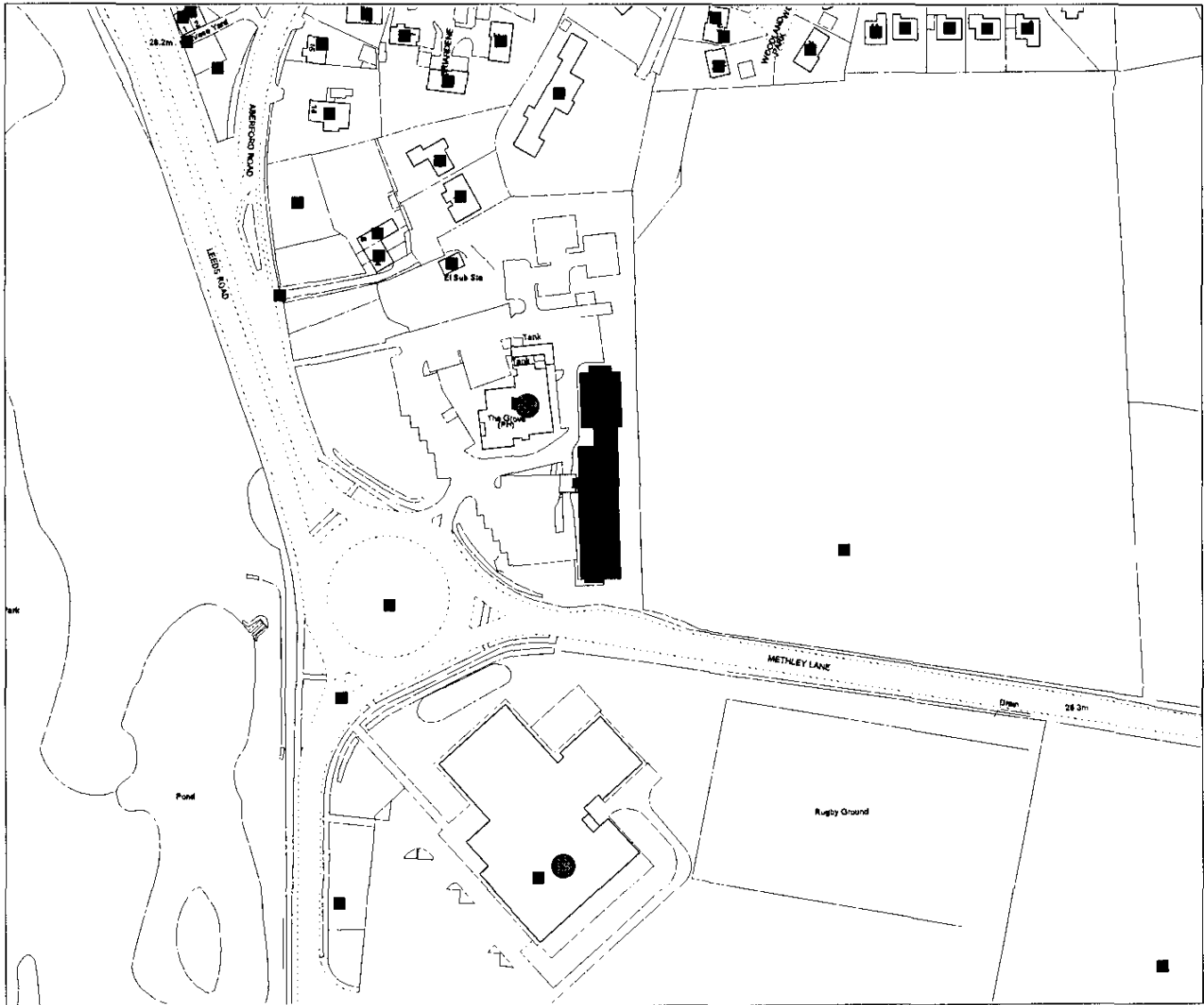
## **Background Papers**

- Guidance issued under s182 Licensing Act 2003
- Leeds City Council Licensing Policy



## **PREM/02851 Express By Holiday Inn - Leeds**

**2 Aberford Road, Oulton, LS26 8EJ**



This map is based upon the Ordnance Survey's Digital Data with the Permission of the Ordnance Survey on behalf of the Controller of Her Majesty's Stationary Office

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<b>Date:</b>	09 April 2010
<b>Scale:</b>	1:2500

2851

Entertainment Licensing, Leeds City Council, Civic Hall, Leeds, LS1 1UR

**Application for a premises licence to be granted under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We SOJOURN HOTELS  
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

**Part 1 - Premises details**

Postal address of premises or, if none, Ordnance Survey map reference or description	
EXPRESS BY HOLIDAY INN - LEEDS 2 ABERFORD ROAD	
Post Town OULTON	Postcode 8EJ

LS26

Telephone number at premises (if any)

0113 282 6201

Non-domestic rateable value of premises

£ 240,000

**Part 2 - Applicant details**

Please state whether you are applying for a premises licence as

Please tick  Yes

- |   |   |
|---|---|
| a) An individual or individuals*                  | <input type="checkbox"/> please complete section (A)            |
| b) a person other than an individual*             |   |
| i) as a limited company                           | <input checked="" type="checkbox"/> please complete section (B) |
| ii) as a partnership                              | <input type="checkbox"/> please complete section (B)            |
| iii) an unincorporated association or             | <input type="checkbox"/> please complete section (B)            |
| iv) other (for example, a statutory corporation)  | <input type="checkbox"/> please complete section (B)            |
| c) a recognised club                              | <input type="checkbox"/> please complete section (B)            |
| d) a charity                                      | <input type="checkbox"/> please complete section (B)            |
| e) the proprietor of an educational establishment | <input type="checkbox"/> please complete section (B)            |



- f) a health service body  please complete section (B)
- g) a person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an Independent hospital  please complete section (B)
- h) the chief officer of a police force in England & Wales  please complete section (B)

\*If you are applying as a person described in (a) or (b), please confirm:

- I am carrying on or proposing to carry on a business which involves the premise for licensable activities, or.
- I am making the application pursuant to a
  - statutory function or Please tick  Yes
  - a function discharged by virtue of Her Majesty's prerogative Yes

**(A) INDIVIDUAL APPLICANTS (fill in as applicable)**

Mr  Mrs  Miss  Ms  Other title   
(Rev, Dr, etc)

Surname:  First Name:

I am 18 years old or over. Please tick  Yes

Current postal address if different from premises address

Post Town  Postcode

Daytime contact telephone number

E-mail address (optional)

**SECOND INDIVIDUAL APPLICANT (IF APPLICABLE)**

Mr

Mrs

Miss

Ms

Other title   
Rev, Dr, etc)

Surname:

First Name:

I am 18 years old or over.

Please tick  Yes

Current postal  
address if different  
from premises  
address

Post Town

Postcode

Daytime contact telephone number

E-mail address  
(optional)

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate, please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name:	SOJOURN HOTELS
Address:	HAYDON HOUSE 296 JOEL STREET, PINNER MIDDLESEX HA5 2PY
Registered number (where applicable)	OC 331910
Description of applicant (for example partnership, company, unincorporated association etc)	LIMITED LIABILITY PARTNERSHIP
Telephone number (if any)	
Email address (optional)	

**Part 3 - Operating Schedule**

When do you want the premises licence to start?

Day		Month		Year			
2	6	0	3	2	0	1	0

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day		Month		Year			

If more than 5000 people are expected to attend the premises at any one time, please state the number expected to attend.

Please give a general description of the premises (please read guidance note 1)

HOTEL



What licensable activities do you intend to carry on from the premises?  
(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment:

- |  | Please tick <input checked="" type="checkbox"/> Yes |
|--|---|
| a) plays (if ticking yes, fill in box A)   | <input type="checkbox"/>                            |
| b) films (if ticking yes, fill in box B)   | <input checked="" type="checkbox"/>                 |
| c) indoor sporting events (if ticking yes, fill in box C)  | <input type="checkbox"/>                            |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D)   | <input type="checkbox"/>                            |
| e) live music (if ticking yes, fill in box E)  | <input type="checkbox"/>                            |
| f) recorded music (if ticking yes, fill in box F)  | <input checked="" type="checkbox"/>                 |
| g) performances of dance (if ticking yes, fill in box G)   | <input type="checkbox"/>                            |
| h) anything of a similar description to that falling within (e), (f) or (g)<br>(if ticking yes, fill in box H) | <input type="checkbox"/>                            |

Provision of entertainment facilities for:

- |  |                          |
|--|--------------------------|
| i) making music (if ticking yes, fill in box I)  | <input type="checkbox"/> |
| j) dancing (if ticking yes, fill in box J)   | <input type="checkbox"/> |
| k) entertainment of a similar description to that falling within (i) or (j)(if ticking yes, fill in box K) | <input type="checkbox"/> |

L) Provision of late night refreshment (if ticking yes, fill in box L)

M) Supply of alcohol (if ticking yes, fill in box M)

**In all cases, complete boxes N, O, and P**

**A**

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed				<b>State any seasonal variations for performing plays</b> (please read guidance note 4)	
Thurs					
Fri				<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 5).	
Sat					
Sun					

NOTE

**B**

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	1000	2400	<b>Please give further details here</b> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue	1000	2400			
Wed	1000	2400		<b>State any seasonal variations for the exhibition of films</b> please read guidance note 4)	
Thurs	1000	2400			
Fri	1000	2400		<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 5).	
Sat	1000	2400			
Sun	1000	2400			

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details here (please read guidance note 3)
Day	Start	Finish	
Mon			<p>State any seasonal variations for indoor sporting events (please read guidance note 4)</p> <p>Non standard timings. Where you intend to use the premises indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5).</p>
Tue			
Wed			
Thurs			
Fri			
Sat			
Sun			

NONE

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or out doors or both - Please tick [Y] (Please read guidance note 2).	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<p>Please give further details here (please read guidance note 3)</p> <p>State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)</p> <p>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5).</p>	Both	<input type="checkbox"/>
Tue					
Wed					
Thurs					
Fri					
Sat					
Sun					

NONE

**E**

Live Music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<p><b>State any seasonal variations for the performance of live music</b> (please read guidance note 4)</p> <p><b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 5).</p>	Both	<input type="checkbox"/>
Tue				<p><u>Please give further details here</u> (please read guidance note 3)</p>	
Wed					
Thurs					
Fri					
Sat					
Sun					

NONE

**F**

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	0800	2400	<p><b>State any seasonal variations for playing recorded music</b> (please read guidance note 4)</p> <p><b>Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5).</p>	Both	<input type="checkbox"/>
Tue	0800	2400		<p><u>Please give further details here</u> (please read guidance note 3)</p> <p>BACKGROUND MUSIC IN COMMON AREAS</p>	
Wed	0800	2400			
Thurs	0800	2400			
Fri	0800	2400			
Sat	0800	2400			
Sun	0800	2400			

**G**

<b>Performance of dance</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of dance take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).</b>	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Day	Start	Finish		
Mon	<b>NONE</b>	<b>NONE</b>	<b>Please give further details here</b> (please read guidance note 3)	
Tue				
Wed			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 4)	
Thurs				
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5).	
Sat				
Sun				

**H**

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			<b>Please give a description of the type of entertainment you will be providing</b>	
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).</b>	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Mon	<b>NONE</b>	<b>NONE</b>	<b>Please give further details here</b> (please read guidance note 3)	
Tue				
Wed			<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 4)	
Thurs				
Fri			<b>Non standard timings. Where you intend to use the premises for entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 5).	
Sat				
Sun				

I

Provision of facilities for making music Standard days and timings (please read guidance note 6)			Please give a description of the facilities for making music you will be providing	
Day	Start	Finish	Will the facilities for making music be indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Mon			<b>NONE</b>	
Tue				
Wed				
Thurs				
Fri				
Sat				
Sun				

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	
Day	Start	Finish	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>	
Mon			<b>NONE</b>	
Tue				
Wed				
Thurs				
Fri				
Sat				
Sun				

K

<b>Provision of facilities for entertainment of a similar description to that falling within I or J</b> Standard days and timings (please read guidance note 6)			<b>Please give a description of the type of entertainment facility you will be providing</b>		
Day	Start	Finish	<b>Will the entertainment facility be indoors or outdoors or both - Please tick [Y]</b> (Please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
Tue			<b>Please give further details here</b> (please read guidance note 3)	Both	<input type="checkbox"/>
Wed					
Thurs			<b>State any seasonal variations for the Provision of facilities for entertainment of a similar description to that falling within J or K</b> (please read guidance note 4)		
Fri					
Sat			<b>Non standard timings. Where you intend to use the premises for the Provision of facilities for entertainment of a similar description to that falling within I or J at different times to those listed in the column on the left, please list</b> (please read guidance note 5).		
Sun					

L

<b>Late night refreshment</b> Standard days and timings (please read guidance note 6)			<b>Will the provision of late night refreshment take place indoors or outdoors or both - please tick [Y]</b> (Please read guidance note 2)		Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)	Outdoors	<input type="checkbox"/>	
Mon	0630	2400			Both	<input type="checkbox"/>
Tue	0630	2400	<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 4)			
Wed	0630	2400				
Thurs	0630	2400	<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 5).			
Fri	0630	2400				
Sat	0630	2400				
Sun	0630	2400				

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick [Y]) Please read guidance note 7)	On the premises Or the premises Both
Day	Start	Finish		
Mon	1000	2400	State any seasonal variations for the supply of alcohol (please read guidance note 4)	
Tue	1000	2400		
Wed	1000	2400		
Thurs	1000	2400	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)	
Fri	1000	2400	HOTEL TO REMAIN OPEN 30 MINUTES AFTER THE TERMINAL HOUR TO FACILITATE QUIET DISPERSAL SERVICE OF ALCOHOL TO HOTEL RESIDENTS AVAILABLE 24/7	
Sat	1000	2400		
Sun	1000	2400		

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name: MISS JENNIFER DONNELLY

Address: 2 ABERFORD ROAD, OULTON, LEEDS

Postcode: LS26 8EJ

Personal Licensing Number (if known): PERL/05178/09

Issue Licensing Authority (if known): LEEDS



N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

NONE

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	1000	2430	<p><u>Non standard timings. Where you intend to use the premises to be open to the public at different times to those listed in the column on the left, please list</u> (please read guidance note 5)</p> <p>TIMES LISTED ARE FOR GENERAL PUBLIC HOTEL RESIDENTS HAVE ACCESS 24/7</p>
Tue	1000	2430	
Wed	1000	2430	
Thurs	1000	2430	
Fri	1000	2430	
Sat	1000	2430	
Sun	1000	2430	

**P**

Describe the steps you intend to take to promote all four licensing objectives:

a) General—all four licensing objectives (b, c, d, e) (please read guidance note 9)

EXPERIENCED DESIGNATED PREMISES SUPERVISOR  
ALL STAFF ARE GIVEN EXTENSIVE IN-HOUSE  
TRAINING BY THIS LARGE HOTEL GROUP

b) The prevention of crime & disorder

GROUND FLOOR RECEPTION STAFFED 24/7  
WELL MAINTAINED BUILDING, WELL LIT BOTH  
INSIDE AND OUT

c) Public safety

AS ABOVE (b)  
REGULAR HSAW AUDITS  
CURRENT FIRE CERTIFICATE

d) The prevention of public nuisance

NO LIVE MUSIC

e) The protection of children from harm

- "CHALLENGE 21" POLICY  
- MINORS TO BE ACCOMPANIED BY AN ADULT WHEN VISITING  
AREAS WHERE ALCOHOL IS OFFERED FOR SALE  
- NO 'ADULT' ENTERTAINMENT

- I have made or enclosed payment of the fee Please tick  Yes
- I have enclosed the plans of the premises
- I have sent you copies of this application, and the plan to responsible authorities and others where applicable
- I have enclosed the consent form produced by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements, my application will be rejected.

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE OF UP TO LEVEL 5 ON THE STANDARD SCALE ( £5000 ), UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.**

**Part 4--Signatures (please read guidance note 10)**

Signature of applicant or applicant's solicitor or other duly authorised agent. (see guidance note 11) If signing on behalf of the applicant, please state in what capacity.

Signature: Corrigall Kennedy Associates  
 Date: 22-2-2010  
 Capacity: AGENTS FOR THE APPLICANTS

Corrigall Kennedy Associates  
 25 Copley Way  
 Tadworth  
 Surrey KT20 5QS  
 Tel. 01737 357713 Fax. 01737 216332

For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 12) If signing on behalf of the applicant, please state in what capacity.

Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Capacity: \_\_\_\_\_

<b>Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)</b>	
Corrigall Kennedy Associates 25 Copley Way Tadworth Surrey KT20 5QS Tel. 01737 357713 Fax. 01737 216332	
Post Town	Postcode
Telephone number (if any)	
E-mail address (optional)	

Consent of individual to being specified as premises supervisor

I Miss Jennifer Donnelly  
[full name of prospective premises supervisor]

of 2 ABERFORD ROAD  
OULTON

LEEDS LS268EJ  
[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

PREMISES LICENCE [type of application]

by SOJOURN HOTELS [name of applicant]

relating to a premises licence [number of existing licence, if any]

for EXPRESS BY HOLIDAY INN - LEEDS

2 ABERFORD ROAD

OULTON, WEST YORKSHIRE LS29 8EJ  
[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made

by SOJOURN HOTELS [name of applicant]

concerning the supply of alcohol at EXPRESS BY HOLIDAY INN - LEEDS

2 ABERFORD ROAD, OULTON, WEST YORKSHIRE  
LS26 8EJ LS268EJ (A)

[name and address of premises to which application relates].

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number PERL/05178/09  
[insert personal licence number, if any]

Personal licence issuing authority LEEDS CITY COUNCIL CIVIC HALL LS1 1UR  
[insert name and address and telephone number of personal licence issuing authority, if any]

Jennifer Donnelly signed

JENNIFER DONNELLY name (please print)

9th FEBRUARY 2010 dated

White, Emma

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**From:** bob.patterson@westyorkshire.pnn.police.uk  
**Sent:** 01 April 2010 17:10  
**To:** White, Emma; Entertainment Licensing  
**Subject:** EXPRESS BY HOLIDAY INN OULTON : NOT PROTECTIVELY MARKED

Dear Emma,  
Assuming the measure on page 14 of the application, specifically relating the 'protection of children from harm' and shown as '"Challenge 21" Policy' will appear as a condition of the licence, or better still with the alternative wording from the V4 Pro Forma Risk Assessment, then the police have no further representations to make with regards to this application.

I have not copied the applicant in on this email as we do not seem to have any contact details on our form, and this is not a legal requirement anyway but we usually do where we have the details.

Please can you take this email as a formal representation until this matter is clarified.

Regards.

Mr. Bob Patterson  
Leeds District Licensing Officer  
Licensing Department  
Millgarth Police Station  
Millgarth Street  
Leeds  
LS2 7HX  
Tel: 0113-2414023  
Fax: 0113-2413123  
E-mail: bob.patterson@westyorkshire.pnn.police.uk

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LOCAL POLICE UPDATES: Use your postcode to read local news from your Neighbourhood Policing Team, and sign up for free email updates, on <http://www.westyorkshire.police.uk/npt>

This email carries a disclaimer, a copy of which may be read at <http://www.westyorkshire.police.uk/emailDisclaimer.asp>

Corrigall Kennedy Associates  
25 Copley Way  
Tadworth  
Surrey  
KT20 5QS



**Environmental Protection Team**  
Leeds City Council  
Kent Road  
Pudsey  
Leeds  
LS28 9BN

Contact: Mrs. Vanessa Holroyd  
Tel: 0113 214 6251  
Fax: 0113 214 6250  
vanessa.holroyd@leeds.gov.uk

Your reference:

Our reference: PREM/02851  
12 March 2010

Dear Sir/Madam

**Licensing Act 2003**

**Name of Premises: Express By Holiday Inn**

**Address: Aberford Road, Oulton, Leeds, LS26 8EJ**

Thank you for submitting your application for the above premises.

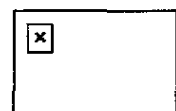
Leeds City Council's health and environmental action service is of the opinion that your application contains insufficient information about how you intend to meet the licensing objective of the prevention of public nuisance.

We therefore confirm that we are submitting a formal representation against your application on the grounds that the objective relating to the prevention of public nuisance will not be met.

However the Leeds City Council's health and environmental action service is of the opinion that the said objective could be met should you be prepared to incorporate certain identified measures within your operating schedule.

Please find enclosed a document which at Part 1 contains the suggested measures which this authority considers are proportionate and appropriate to the nature of your application.

Should you be in agreement with the suggested measures then please signify this by completing and signing Part 2 of the enclosed form and return the complete document to this office as soon as possible. Please contact the above named officer if you require any clarification on any of these measures.



Upon receipt of your consent at Part 2, it will be taken that you signify your wishes for the licensing authority to amend your operating schedule to incorporate the proposed measures.

Alternatively, should you disagree with the proposed measures, then please complete Part 3 and return the completed document to this office as soon as possible.

I would also take this opportunity to advise you that if the opening hours as proposed under this application are different to those on the current planning approval, then you should also make an application for variation of hours to the development control section of the development department if you have not already done so. If you operate without planning permission, this may result in a breach of the relevant planning condition. Should you wish to discuss this matter further, development control can be contacted on 0113 222 4409.

Yours faithfully

Mrs. Vanessa Holroyd  
Senior Environmental Health Officer

Encs

## **PART 1**

**To be completed by the responsible authority**

**Leeds City Council's Health and Environmental Action Service  
Proposed controlled measures under the Licensing Act 2003**

**Name of Premises: Express By Holiday Inn  
Address: Aberford Road, Oulton, Leeds, LS26 8EJ**

This Hotel is beside a restaurant and is in close proximity to housing.

Having considered the application under the Licensing Act 2003 for the above premises, the Leeds City Council's health and environmental action service considers that the following measures are proportionate and necessary in order to promote the following licensing objective:

- Prevention of public nuisance

### **Noise and Vibration**

1. Noise from a licensable activity at the premises shall be inaudible at the nearest noise sensitive premises after 23.00 hours and at all times if entertainment takes place on more than 30 occasions per year.
2. Bottles will not be placed in any external receptacle after 23.00 hours to minimise noise disturbance to neighbouring properties.
3. Noise from plant or machinery shall be inaudible at the nearest noise sensitive premises during the operation of the plant or machinery. Plant and machinery shall be regularly serviced and maintained to meet this level.

Signed:

Dated:



**PART 2**

**To be completed by the applicant or applicant's representative**

Consent for proposed controlled measures under the Licensing Act 2003

**Name of Premises: Express By Holiday Inn**  
**Address: Aberford Road, Oulton, Leeds, LS26 8EJ**

I/We .....

confirm that I am / we are the applicant / the applicant's representative (*delete as appropriate*) for the premises as stated above.

In signing this document I/we agree with the measures proposed by Leeds City Council's health and environmental action service, and we provide our consent for the licensing authority to incorporate the said measures into the operating schedule for the stated premises.

Signed:

Dated:

Please return this document to:

**Environmental Protection Team**  
Leeds City Council  
Kent Road  
Pudsey  
Leeds  
LS28 9BN

**PART 3**

**To be completed by the applicant or applicant's representative**

Proposed controlled measures under the Licensing Act 2003

**Name of Premises: Express By Holiday Inn**  
**Address: Aberford Road, Oulton, Leeds, LS26 8EJ**

I/We .....

confirm that I am / we are the applicant / the applicant's representative (*delete as appropriate*) for the premises as stated above.

I/We formally advise that we are not prepared to accept the proposed measures as suggested by Leeds City Council's health and environmental action service.

In this instance we understand that Leeds City Council's health and environmental action service will maintain their representation to my /our application, which will now proceed to a hearing before the licensing sub-committee.

Signed:

Dated:

Please return this document to:

**Environmental Protection Team**  
Leeds City Council  
Kent Road  
Pudsey  
Leeds  
LS28 9BN